



THE WESTIN
BIRMINGHAM

Sheraton
Birmingham
HOTEL
BIRMINGHAM JEFFERSON CONVENTION COMPLEX

BJCC
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CONVENTION COMPLEX



AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	# EVENT DAYS:
COMPANY NAME:	ON-SITE CONTACT NAME:	ROOM/EXHIBIT BOOTH #:	
STREET ADDRESS:	CITY & STATE :	ZIP CODE:	
TELEPHONE NUMBER:	DELIVERY DATE	DELIVERY TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM
EMAIL ADDRESS:	PICKUP DATE	PICKUP TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM
ORDERED BY:			

PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER SHOW.

➤ If you have a special request or need additional equipment, please call 205.458.8554. Email completed form to fbutler@psav.com

PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.

AUDIO EQUIPMENT	QTY	PRICE	VIDEO/DATA DISPLAY	QTY	PRICE
Wired Microphone: <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier		\$ 97.06	LCD Projector		\$ 582.38
Wireless Microphone Unit: <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier		\$ 266.52	Blu-Ray Player / Recorder		\$ 180.97
Wireless Headset Microphone: <i>Headset only. Mic will require wireless microphone unit to operate</i>		\$ 266.52	MONITORS	QTY	PRICE
Individual Small Powered Speaker (up to 5 people)		\$ 149.70	24" Monitor on Table Stand		\$ 287.89
Sound System: (2) speakers (2) stands (1) Mixer Wired Microphone (up to 20 people)		\$ 403.06	42" Monitor on Table, Rolling Stand		\$ 496.84
4-Channel Mixer		\$ 103.64	46" Monitor (Dual Post Stand, Table Stand, Speakers)		\$ 635.03
CUSTOM ITEMS	QTY	PRICE	55" Monitor (Dual Post Stand, Table Stand, Speakers)		\$ 843.95
575 Watt Lighting Fixture (Does not include Power or Rigging)		\$ 83.90	70" Monitor (Dual Post Stand, Table Stand, Speakers)		\$ 1358.88
1000 Watt Lighting Fixture (Does not include Power or Rigging)		\$ 83.90	ACCESSORIES	QTY	PRICE
		\$	Tripod Screens: 5', 6', 7' or 8'		\$ 141.49
		\$	42"- 54" Rolling Cart w/Black Skirt		\$ 39.48
		\$	POWER	QTY	PRICE
		\$	120V - 1 to 15 AMP		\$ 65.81
		\$	208V Single Phase - 400 AMP		\$ 664.64
		\$	208V Three Phase - 400 AMP		\$ 835.73
		\$	25' AC Cable		\$ 26.32
		\$	Power Strip		\$ 26.32

Please Call for any Rigging Needs

SPECIAL REQUESTS Please add any items not listed above that you require.

ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.

Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

TAX EXEMPT STATUS – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

CANCELLATIONS:

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
- B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

Labor and/or service charges may apply, and/or loss damage waiver.

SHIPPING INSTRUCTIONS

Any materials being sent to the hotel must be marked as follows:

1. The Sheraton/Westin Hotel
2. Hold for Arrival - Attn: Guest's Name and/or Organization Name
3. Complete Return Address
4. Number of Boxes (ex: Box 1 of 2, Box 2 of 2)
5. Address Packages to: 2101 Richard Arrington Jr. Blvd., Birmingham, AL 35203

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