

EXHIBITOR CHECK LIST

Rock 'n' Roll Los Angeles Health & Fitness Expo

CHECKLIST	RETURN BY	PENALTY	RETURN TO
Booth Payment in Full	A.S.A.P.	Required to exhibit	Competitor Group, Inc.
Certificate of Insurance <i>Naming Competitor Group, Inc. as additional insured</i>	A.S.A.P.	Required to exhibit	Competitor Group, Inc. Max Little (max.little@ironman.com)
Sampling Authorization Form	12-Oct	Unable to sample food/beverage	Levy
Health Permitt Application & Fee	5-Oct	Unable to sample food/beverage	Competitor Group, Inc. Max Little (Max.Little@ironman.com)
Electric Service	5-Oct	Loss of pre-show discount	LACC@edlen.com
Internet Service	5-Oct	Loss of pre-show discount	Smart City
Optional Furniture & Accessories	3-Oct	Loss of pre-show discount	The Expo Group
XPERT Labor Orders	3-Oct	NA	The Expo Group
Booth Cleaning & Porter Service <i>Porter Service is required to sample food or beverages, and for companies generating large amounts of trash.</i>	3-Oct	NA	The Expo Group
Expo Freight Arrival Schedule:			
<i>Freight Shipped to Warehouse</i>	29-Oct	Late to warehouse fee	The Expo Group
<i>Freight Shipped to Show</i>	27-Oct	Returned to shipper	or your own shipper
<i>Returning Freight</i>	27-Oct	Lost décor/merchandise	