

EXHIBITOR CHECK LIST

2018 Synchrony Rock 'n' Roll San Diego Health & Fitness Expo

CHECKLIST	RETURN BY	PENALTY	RETURN TO
Booth Payment in Full	A.S.A.P.	Required to exhibit	Competitor Group, Inc.
Certificate of Insurance <i>Exhibitor agrees to maintain Comprehensive Liability Insurance with coverage of at least one million dollars (\$1,000,000.00) and to name Competitor Group, Inc. as an additional insured to the policy.</i>	A.S.A.P.	Required to exhibit	Competitor Group, Inc. Max Little (Max.Little@ironman.com)
Electrical Service	11-May	Loss of pre-show discount	Edlen Electrical
Internet Service	18-May	Loss of pre-show discount	Smart City
Sampling Authorization Form	11-May	Unable to sample food/beverage	Centerplate
Health Permitt Application & Fee	18-May	Unable to sample food/beverage	San Diego Department of Environmental Health
Optional Furniture & Accessories	9-May	Loss of pre-show discount	Xpert
Xpert Exhibits Labor Orders	9-May	NA	Xpert
Booth Cleaning & Porter Service <i>Porter Service is required to sample food or beverages, and for companies generating large amounts of trash.</i>	9-May	NA	Xpert
Expo Freight Arrival Schedule: <i>Freight Shipped to Warehouse</i> <i>Freight Shipped to Show</i> <i>Returning Freight</i>	24-May 31-May 2-Jun	Late to warehouse fee Returned to shipper Lost décor/merchandise	Xpert or your own shipper