



Humana Rock 'n' Roll Raleigh

April 6-7, 2018

WELCOME LETTER

Raleigh Convention Center, Halls B & C
Raleigh, NC

DEAR EXHIBITOR,

We are pleased to have been selected by Show Management as your Official Service Contractor to assist you in making sure your show participation is successful.

For online ordering go to: <https://xpert.boomerecommerce.com>

This exhibitor kit contains IMPORTANT information and order forms on the wide variety of services we offer, please review this kit carefully. If we are to serve you efficiently, it is most important that you fill out these forms and return them to us promptly.

DISCOUNTS on many decorating items and services can be realized if your orders are placed by the discount deadline dates. Please see order forms for applicable deadline dates.

XPERT EXPOSITION SERVICES requires payment in full at the time services are ordered. Purchase Orders are not considered advance payment. You can make payment by check, wire transfer or credit cards, we accept Visa, MasterCard, Diners and American Express. A credit card authorization form is enclosed for your convenience. This will be used to charge labor and material handling services not covered in your advance order. All materials are on a rental basis and remain the property of XPERT EXPOSITION SERVICES.

It is our mission to provide you with a seamless planning process, a supporting infrastructure and be a solid information resource that will result in the successful execution of your event.

Our customer service department is available to assist you with your needs prior to the event by calling 855-677-EXPO(3976) 8am – 5pm (PST) Monday – Friday or e-mail us at exhibitorservices@xpertexpo.com. You can also visit us at show site at the Xpert Exposition Services Desk.

We look forward to serving you!

Sincerely,

XPERT EXPOSITION SERVICES

IMPORTANT: If this kit has been addressed to an individual not responsible for exhibit arrangements, PLEASE FORWARD IT TO THE APPROPRIATE PARTY PROMPTLY.

TABLE OF CONTENTS

General Show Information

Critical Show Information
Online Ordering Information

Payment Information

Payment Options & Policy
Payment Authorization

Show-site Venue & Advance Warehouse Location

Shipping Addresses
Advance Shipping Labels
Direct Shipping Labels
UPS Freight
Material Handling Costs
Material Handling Authorization
Cart Load Service
Vehicle Spotting Form
Material Handling Policy
Material Handling Helpful Hints

Labor

Booth Labor
Outbound Shipping Instructions
Exhibitor Appointed Contractor Form
Sample Certificate of Insurance
Forklift Labor
Accessible Storage During Show

Xpert Furniture & Accessories

Standard Furniture Brochure
Standard Furniture Order Form
Furniture Accessories Order Form
Booth Carpet Order Form
Showcase Order Form

Booth Rentals

Booth Rental Brochure
Booth Rental Order Form
Booth Accessories Order Form

Custom Graphics

Custom Signage Order Form

Rules & Regulations

Fire & Safety
Terms & Conditions

Additional Services

Raleigh Utilities Order Form
Cort Furnishings
Catering



**Humana Rock 'n' Roll Raleigh
April 6-7, 2018**

CRITICAL SHOW INFORMATION

**Raleigh Convention Center, Halls B & C
Raleigh, NC**

Booth Information

Booth Package Includes:	Pipe and Drape (1) 6' skirted table - Black (2) Side Chairs, (1) Wastebasket Black booth carpet
Aisle Carpet:	N/A

Exhibit Hall Hours

Exhibitor Installation:	Thursday, April 5, 2018 Friday, April 6, 2018	10:00 A.M. - 5:00 P.M. 10:00 A.M. - 2:30 P.M.
Show Hours:	Friday, April 6, 2018 Saturday April 7, 2018	3:00 P.M. - 7:00 P.M. 10:00 A.M. - 5:00 P.M.
Exhibitor Dismantle:	Saturday April 7, 2018	5:00 P.M. - 10:00 P.M.
All Out By:	Saturday April 7, 2018	10:00 P.M.

All carriers must check in no later than 8:00pm on Saturday April 7, 2018 for freight up

Shipping Information

Advance Warehouse:
***All materials shipped in advance to
the warehouse must arrive by
3/30/2018***

{Your booth name & number}
c/o UPS Freight
150 International Drive
Morrisville, NC 27560

Direct to Show Site
***First day direct shipments will be accepted
is 4/5/2018***

{Your booth name & number}
c/o Xpert Exposition
Raleigh Convention Center
Halls B & C
500 Salisbury Street
Raleigh, NC 27601

Important Dates / Deadlines

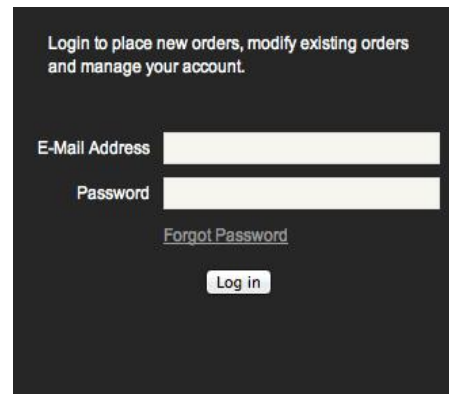
First day advance freight accepted:	2/26/2018
Discount price deadline for booth/furniture	3/20/2018
Last day advance freight accepted	3/30/2018
First day direct freight accepted	4/5/2018

ONLINE ORDERING INSTRUCTIONS

There are two options for accessing our convenient and secure online ordering system.

1. If you are the main contact provided to Xpert by your show management team, check your email, including your junk folder, for a direct link to <https://xpert.boomerecommerce.com> , our online ordering system. This Exhibitor Services email will provide the necessary login information needed to get started.



Enter your email address and password here:





Copying and pasting the password is suggested to eliminate errors.

-or-


2. Go to our website at www.xpertexpo.com

Click on  If you are not the main contact provided for the exhibiting booth, please click on  You will be required to supply both your company name and zip code to gain access and start placing orders.

Once you have located your company and set up your contact information, click on  in the “My Events” column next to the event you would like to place an order for.

Your shopping cart can be viewed by clicking  in the upper right hand side of the screen, at any time during the ordering process.

Helpful Hints:

If you would like to remove an item from your shopping cart, click the  .

Special instruction can be added to clarify your order by clicking [Add Instruction](#) under any items ordered.

Change color of carpet, drape, or skirt or any required selections during ordering, click on [Edit Attributes](#) and proceed with changes.

After your order has been processed, you will have ability to attach any floor plans, set up instructions, or notes you feel necessary under **Available Options for your order #**



PAYMENT OPTIONS & POLICY

Payment Options

Please note, we require a valid Credit Card on file regardless of your preferred method of payment.

Payment by Credit Card

For your convenience, we accept MasterCard, Visa and American Express. Please submit your credit card information online or complete and submit Xpert's Payment Authorization form along with your orders when you are faxing or mailing them in. Credit Cards submitted are subject to charge for all goods and services provided by Xpert Exposition Services.

Payment by Company Check

Please mail your check along with your order forms to Xpert Exposition Services at the address listed below. If you are faxing your order forms, please include a signed Payment Authorization form and a photocopy of your check. Your orders will be processed immediately upon receipt of your original check. Checks must include Exhibiting Company Name, Booth number and Name of Show.

Payment by Third Party

If Xpert will be invoicing a third party, please complete and submit the Payment Authorization form. Please note, the exhibiting firm is ultimately responsible for payment of all charges by show conclusion should the third party default on payment. Exhibiting Company Credit Card is required.

Payment by Wire Transfer

Please call 702-248-8007 or email exhibitorservices@xpertexpo.com for wire transfer information.

International Exhibitors

International Exhibitors must make payment to Xpert for all amounts due in U.S. funds prior to show closing.

Payment Policy

General

In order for us to process your orders, we must have a valid Credit Card on file and full payment in advance of the show. Invoices showing activity to date will be prepared at the Xpert Service Desk for your review at show site. Final invoices can be requested via e-mail 14 days after show close.

Tax Exempt Status

If you claim tax exempt status, please submit a copy of your Tax Exempt Certificate issued by the federal government or state in which your event is taking place with your initial order.

Third Party Payment

Each exhibiting company is ultimately responsible for all charges incurred on its behalf. Xpert Exposition Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay (see third party payment).

Credits for Billing Discrepancies

Any requests for credits related to billing discrepancies must be addressed with Xpert within 30 days from the close the show.

Discount Pricing

To qualify for discount prices, full payment must be included with your order on or before the discount deadline date.

Standard Pricing

Order forms submitted after the advance discount deadline will be processed at the standard prices.

Cancellation of Items or Services

Twenty-four hour notice is required for cancellation of labor services. If such notice is not provided, a one hour minimum per laborer ordered will be charged. Items cancelled prior to exhibitor move in will not be charged, items cancelled after exhibitor move in begins will be charged at 50% of the price of the item



PAYMENT AUTHORIZATION

Exhibiting Company Name Booth Number
Contact Person E-Mail

Credit Card Policy

I authorize Xpert Exposition Services to charge any additional amounts incurred by me or my show representative, including material handling and/or labor charges. If my credit card is declined, Standard Show Site Rate prevails and a \$25.00 service charge will be added. Any amounts not paid within 10 days from the close of the show will be subject to a 30% late fee. Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.

Exhibiting Company Payment Authorization

Services To Be Invoiced To Exhibitor

Payment type: All Xpert Services Furniture & Carpet Material Handling Booth Cleaning & Porter Service Booth Labor Other

Payment type: MasterCard Visa Diners American Express Check \$

Account Number Exp. Date Security Code

CARDHOLDER NAME (PLEASE PRINT)

BILLING ADDRESS

CITY STATE ZIP COUNTRY

X AUTHORIZED SIGNATURE AUTHORIZED NAME (please print) DATE

Third Party Payment Authorization

Services To Be Invoiced To Third Party

Payment type: All Xpert Services Furniture & Carpet Material Handling Booth Cleaning & Porter Service Booth Labor Other

Payment type: MasterCard Visa Diners American Express Check \$

Account Number Exp. Date Security Code

CARDHOLDER NAME (PLEASE PRINT)

BILLING ADDRESS

CITY STATE ZIP COUNTRY

X AUTHORIZED SIGNATURE AUTHORIZED NAME (please print) DATE



Humana Rock 'n' Roll Raleigh

April 6-7, 2018

SHIPPING ADDRESSES

Raleigh Convention Center, Halls B & C
Raleigh, NC

Advance Shipments to Warehouse

Direct Shipments to Show Site

To: (Exhibiting Company and booth number)

To: (Exhibiting Company and booth number)

For: **Humana Rock 'n' Roll Raleigh**

For: **Humana Rock 'n' Roll Raleigh**

{Your booth name & number}
c/o UPS Freight
150 International Drive
Morrisville, NC 27560

{Your booth name & number}
c/o Xpert Exposition
Raleigh Covention Center
Halls B & C
500 Salisbury Street
Raleigh, NC 27601

**Advance shipments are
accepted from 2/26/2018 through
3/30/2018**

**First day direct shipments
will be accepted is 4/5/2018**

**Any shipment arriving prior to 4/5/2018
may not be accepted and is subject to
additional handling fees.**

**ADVANCE
SHIPMENT**



From:

Humana Rock 'n' Roll Raleigh

To: c/o UPS Freight
150 International Drive
Morrisville, NC 27560

Company Name: _____

Booth Number: _____

Piece # _____ **of** _____

A *RUSH*
EXHIBIT MATERIAL

**ADVANCE
SHIPMENT**



From:

Humana Rock 'n' Roll Raleigh

To: c/o UPS Freight
150 International Drive
Morrisville, NC 27560

Company Name: _____

Booth Number: _____

Piece # _____ **of** _____

A *RUSH*
EXHIBIT MATERIAL

**ADVANCE
SHIPMENT**



From:

Humana Rock 'n' Roll Raleigh

To: c/o UPS Freight
150 International Drive
Morrisville, NC 27560

Company Name: _____

Booth Number: _____

Piece # _____ **of** _____

A *RUSH*
EXHIBIT MATERIAL

**ADVANCE
SHIPMENT**



From:

Humana Rock 'n' Roll Raleigh

To: c/o UPS Freight
150 International Drive
Morrisville, NC 27560

Company Name: _____

Booth Number: _____

Piece # _____ **of** _____

A *RUSH*
EXHIBIT MATERIAL

**DIRECT
SHIPMENT**



From:

Humana Rock 'n' Roll Raleigh

To: c/o Xpert Exposition
Raleigh Covention Center
Halls B & C
500 Salisbury Street
Raleigh, NC 27601

Company Name: _____
Booth Number: _____
Piece # _____ of _____

**D RUSH
EXHIBIT MATERIAL**

**DIRECT
SHIPMENT**



From:

Humana Rock 'n' Roll Raleigh

To: c/o Xpert Exposition
Raleigh Covention Center
Halls B & C
500 Salisbury Street
Raleigh, NC 27601

Company Name: _____
Booth Number: _____
Piece # _____ of _____

**D RUSH
EXHIBIT MATERIAL**

**DIRECT
SHIPMENT**



From:

Humana Rock 'n' Roll Raleigh

To: c/o Xpert Exposition
Raleigh Covention Center
Halls B & C
500 Salisbury Street
Raleigh, NC 27601

Company Name: _____
Booth Number: _____
Piece # _____ of _____

**D RUSH
EXHIBIT MATERIAL**

**DIRECT
SHIPMENT**



From:

Humana Rock 'n' Roll Raleigh

To: c/o Xpert Exposition
Raleigh Covention Center
Halls B & C
500 Salisbury Street
Raleigh, NC 27601

Company Name: _____
Booth Number: _____
Piece # _____ of _____

**D RUSH
EXHIBIT MATERIAL**

CART LOAD SERVICE

Caddie/Cart Load Service is a feature offered for Privately Operated Vehicles ("POVs") only. POVs are limited to cars, station wagons, vans and pickup trucks up to one ton. For a flat rate of \$225.00 per round trip, workers equipped with a flat cart will assist those exhibitors with unloading and reloading of their materials. One round trip cartload equals one inbound cart load from the unloading area to your booth and one outbound cart load from your booth to the loading area. Two round trips maximum per exhibiting company. Shipments larger than two cartloads are not eligible for cartload service and are subject to material handling charges. See "Material Handling" charges that will apply.

Caddie Cart Load Service is....

- Intended for those exhibitors requiring minimum assistance to expedite the move-in/move-out of their shipments.
- Intended as a means of allocating valuable loading space and cost-effective labor crews during the move-in/move-out process.
- Intended as an integral part of an overall plan to minimize disruptions to the ongoing movement of forklifts, crated and other large materials during the move-in/move-out process.

The loading dock is for loading and unloading only. No parking will be allowed on the loading dock. It is advisable to have two people per vehicle so that once the POV is unloaded, it can be moved immediately from the dock area.

- No personal dollies, wagons or hand trucks are allowed on the dock or show floor.
- No Xpert equipment is allowed to be used by exhibitors.

Caddie Cart Load Service Schedule
Move-In

Thursday, April 5, 2018	10:00 A.M. - 5:00 P.M.
Friday, April 6, 2018	9:00 A.M. - 2:30 P.M.

Move-Out

Saturday, April 7, 2018	5:00 P.M. - 10:00 P.M.
-------------------------	------------------------

Exhibitors who have extensive unloading requirements must use the material handling services.

Exhibitors are required to carry all risk floater insurance covering their products and exhibit materials against damage, loss and other hazards. The coverage should start when the product and exhibit material leave your place of business and end upon the return to your facility after the show. This can be done by adding "riders" to existing insurance policies.

To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the Xpert Service Desk. Xpert will be unable to adjust invoices after the close of the show.

Freight must be less than:	3' high
	3' wide
	5' long

Cart is 30" x 48"





Vehicle Spotting Form

Company Name _____ Booth Number _____

Contact Person _____ E-Mail _____ Phone _____

- Batteries must be disconnected and taped
- Fuel tank must have no more than one eighth of a tank of gas
- Fuel tanks must be locked with a locking cover to prevent the escape of vapors
- Vehicles may not be moved during show hours

ROUND-TRIP RATE

DESCRIPTION	RATE
Small Vehicle- Cars or small trucks	\$150.00
Large Vehicles- Trailers, buses, dump trucks, etc.	\$225.00

MOBILE EQUIPMENT ORDER

NUMBER OF VEHICLES	TYPE OF VEHICLE	DATE	TIME	RATE	SUBTOTAL
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

TERMS & CONDITIONS

Total Due _____

- Arrangements must be made with Show Management.
- This form must be forwarded to Show Management.
- Vehicles may only be displayed in accordance with local fire regulations.
- Cancelled orders will be charged 100% of total if cancelled after move-in begins.
- Orders must be paid by credit card
- *(see Order Summary/Payment Authorization Form).



MATERIAL HANDLING AUTHORIZATION

Company Name _____

Booth Number _____

Contact Name _____

Phone Number/Email Address _____

**Include Xpert's Payment Authorization Form With Your Order*

Advance Shipments to Warehouse

Crated or Skidded
Shipment Weight _____ cwt x \$140.40 per 100 lbs.** =
\$ _____

***200 lb. minimum*

Direct Shipments to Show Site

Crated or Skidded
Shipment Weight _____ cwt x \$132.60 per 100 lbs.** =
\$ _____

***200 lb. minimum*

Small Packages

First Piece \$70.00 + _____ Additional Pieces @ \$35.00

5,000 lb. maximum capacity. Larger forklift and crane service is available by advance request, call for pricing.

Rate Classifications

Crated - Material that is skidded or in any type of shipping container that can be unloaded at the dock with no additional handling required.

Additional Handling - Material delivered by a carrier in such a manner that it requires additional handling, such as ground loading/unloading, stacked or constricted space loading/unloading, designated piece loading/unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, carpet and/or pad only shipments, no documentation (including weight tickets) and shipments that require additional time, equipment or labor to unload. Federal Express, UPS, & DHL are included in this category due to their delivery procedures.

Uncrated - Material that is shipping loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Small Packages - A shipment of any number of pieces with a combined weight not to exceed 50 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

Additional Surcharges

Special/Additional Handling – 30% surcharge above rates

Uncrated Handling – 30% surcharge above rates

Early Shipments to Warehouse (before advanced warehouse start date) – 30% surcharge above rates

Late to Warehouse (past warehouse deadline) – 30% surcharge above rates

Late to Show Site (delivered outside of exhibitor listed move-in times) – 30% surcharge above rates

Shipments Returned to Warehouse - Shipments returned to the warehouse at close of the show will be charged an additional \$50.00 per cwt (1,000 lb. minimum). Shipments not picked up from the warehouse within 72 hours will be charged for storage.

By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.

X

AUTHORIZED SIGNATURE

AUTHORIZED NAME (please print)

DATE



MATERIAL HANDLING POLICY

Weight Tickets

In the event that no weight is indicated on the delivery documents presented, Xpert shall estimate the weight, and charges shall be based upon the estimates. The estimated weight shall be final and binding if actual scale weight figures are not submitted prior to the close of the show. All shipments received at the warehouse and show site are subject to re-weigh.

Overtime Charges

An overtime surcharge per cwt, for each occurrence, will apply if:

- Shipments are received on overtime.*
- Advance shipment to the warehouse is received during straight time hours, but due to scheduling conflicts beyond Xpert's control, is moved into show site on overtime.
- Shipment is moved into or out of show site on overtime due to scheduling conflicts beyond Xpert's control.

Overtime is:

- Monday through Friday before to 8:00 a.m. and after 4:30 p.m.
- All day Saturday, Sunday, and observed union holidays

Inbound Shipment(s)

Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of exhibitor or his/her representative. During this time the materials will be left unattended. Xpert Exposition Services will not be responsible or liable for any loss, damage, theft, or disappearance of exhibitor's material after it has been delivered to the exhibitor's booth. Xpert Exposition Services recommends hiring security services from the facility or Show Management.

Outbound Shipment(s)

Consistent with trade show industry practices, there may be a lapse of time between the completion of packing and actual pick up of materials from the booths for loading onto a carrier. During this time the materials will be left unattended. Xpert Exposition Services will not be responsible or liable for any loss, damage, theft, or disappearance of exhibitor's material between the time it is packed and when it is picked up and loaded. Xpert highly recommends hiring security services from facility or Show Management. All Material Handling Agreements submitted to Xpert by the exhibitor will be checked at the time of pick up from the booth, and corrections will be made where discrepancies exist between the quantities of items on the form submitted to Xpert and the actual count of such items in the booth at the time of pick up.

Material Handling Forms covering outgoing shipments that are furnished to Xpert by exhibitors will be checked at the time of actual pick up from booth and corrections made where discrepancies occur.

Xpert shall not be responsible for loss, damage, or delay due to fire, acts of God, strikes, lockouts, or work stoppages of any kind or for any causes beyond its control.

If found liable for any loss, XPERT'S sole and exclusive MAXIMUM liability for loss or damage to EXHIBITOR'S materials and EXHIBITOR'S sole and exclusive remedy is limited to \$.50 (USD) per pound per article with a maximum liability of \$100.00 (USD) per item, or \$1,000.00 (USD) per shipment, whichever is less.

Xpert shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to an exhibitor's materials that may make it impossible or impractical to exhibit same. The consignment or delivery of a shipment to Xpert by an exhibitor or by any shipper on behalf of the exhibitor shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in this bulletin. It is suggested that exhibitors insure all shipments from the time that they leave exhibitor's company until they are returned from the show. Your insurance carrier can add a rider to your current policy. Shipments left on the show floor without forwarding instructions turned into the Xpert Service Desk, will be shipped on show carrier or returned to warehouse pending re-routing, at the exhibitors expense. No liability will be assumed as a result of such re-routing or handling.

ALL CHARGES ARE THE RESPONSIBILITY OF THE EXHIBITING COMPANY FOR WHOM MATERIALS HAVE BEEN RECEIVED AND HANDLED. XPERT RESERVES THE RIGHT TO SHIP MATERIALS IF CARRIERS DO NOT CHECK IN BY THE APPOINTED DATE AND TIME. XPERT CAN NOT GUARANTEE PICK UP TIMES FOR EXHIBITOR APPOINTED CARRIERS. ALL SHIPMENTS ARE MOVED OUT OF THE EXHIBIT HALL AT XPERT'S DISCRETION.

MATERIAL HANDLING HINTS

The information below summarizes the most commonly asked questions regarding freight/material handling, often referred to as drayage. This can be the most costly budget item for exhibitors. We will try to explain what drayage is and how rates are established, which may help you save money and avoid unnecessary surcharges.

What is "Material Handling/Drayage"? – The term "drayage" is the moving of exhibit materials from one location to another. Whether you ship to the advance warehouse or directly to show site, your materials still need to get to your booth location. Drayage services include the accepting of your material either at the warehouse or at show site, delivery to your booth, storage of empty containers during the show, returning empty containers at the close of the show, picking up your packaged materials, returning them to the dock, and loading on the carrier of your choice.

Can I carry my own materials to my booth? – Usually, an exhibitor may bring in his own materials providing such materials can be hand carried by one person in one trip, without the use of dollies, hand trucks or any other equipment. Read the Union Rules & Regulations for the specific rules regarding the show/facility.

How are rates determined? – Drayage charges are based on a number of factors including Union labor rates, facility dock access, and the show schedule, to name just a few. Xpert Exposition Services is a Union company and therefore must use Union labor to move freight. These rates vary from city to city.

Tips on how you can save money! – Read the shipping and material handling section of your service kit carefully. Be aware of any surcharges that may be assessed for special handling or late shipments. Pay special attention to deadline dates. If you ship in advance to our warehouse and your shipment arrives after the published deadline date, you may be assessed a surcharge. Crated materials are the easiest to unload, therefore, have the least expensive drayage charge. Loose, pad wrapped and uncrated materials require more labor time and therefore may be assessed an additional handling fee. It may be cost effective for you to build crates for any portion of your exhibit that is not crated.

How is the weight of my shipment determined? – Certified weight tickets, which should be attained by all drivers for materials prior to arrival at the warehouse or show site dock, are used to determine billable weight. Xpert Exposition Services reserves the right to determine weights for all shipments for which weight tickets are not provided with delivery. If you would like the materials reweighed by Xpert Exposition Services to verify weights, there will be an additional charge.

Small shipments vs. large shipments: Most all Service Contractors have a minimum of 200 lbs. per shipment. It is best to send your freight as one large shipment versus several small shipments. For instance, if you send one 45 lb. and one 55 lb. package separately, you are charged the minimum on each shipment. If you plan to ship items from various locations, you may want to consolidate them at a central location then forward them to the advance warehouse or directly to show site. However, if you ship your materials in one shipment and the carrier makes multiple deliveries, you will be charged for each delivery to the dock, regardless of whether or not the materials were shipped together as one shipment.

Advance warehouse vs. direct to show site shipments: In general, it is best to ship your materials to the advance warehouse address. The charge for this may be slightly higher than shipping direct to show site but the benefit far outweighs the cost. You can (and should) confirm that we have received your materials well in advance of the show installation; if there is a problem it can then be solved prior to the show. When shipping direct, if there is a problem there is seldom time to resolve the problem prior to show opening. Another advantage to advance shipments is that your materials will be in your booth when you arrive and you can begin installation immediately, thus saving you time and frustration at show site.

Should I insure my exhibit? – The answer is YES! It is your responsibility to make sure your freight is insured from the time that it leaves your office until it returns. A rider to your existing policy can usually do this. Check with your insurance carrier for details.

Finally:

- Always be aware of freight receiving deadlines. You will be assessed a late charge if your shipment arrives after the deadline date. Inform your shipper that all items must arrive prior to a specific date.
- Always ship your materials crated; loose or pad-wrapped items are assessed special handling fees.
- Make sure all materials are labeled properly to avoid any delivery delays. All pieces should have the recipient's name and address, the show name, your company name, and your booth number. Remove old labels after every show to avoid any future confusion. If you are shipping multiple pieces, label them as such: 1 of 4; 2 of 4; 3 of 4; etc.



BOOTH LABOR

Discount Price Deadline: 3/20/2018

Company Name

Booth Number

Contact Person

E-Mail

Labor

Starting time is guaranteed only in those instances where labor is requested for the start of the work day; i.e., 8:00 a.m.
Exhibitor must check in at the Xpert Service Desk to notify Xpert that they are ready for labor and upon completion of work.

ALL ORDERS PLACED AFTER 3/20/2018 WILL BE CHARGED AN ADDITIONAL 30%

LABOR RATES: Straight time \$ 93.60 Overtime: \$ 140.40

Straight-Time: 8:00 a.m. to 4:30 p.m., Monday through Friday.

Overtime: Before 8:00 a.m. and after 4:30 p.m., Monday through Friday, and all hours on Saturday, Sunday and observed union holidays, where applicable.

All rates are charged at a one-hour minimum per laborer, 30 minute increments after the first hour.

Date & Time	# of Laborers	Total Hours	Hourly Rate	Total Cost
Install				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Xpert Supervision* on installation labor

Dismantle

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Xpert Supervision* on dismantle labor

Total Estimated Costs	\$
------------------------------	-----------

***Xpert Supervision**

Our fee for this service is 50% of exhibitor's total labor bill.
In order to perform the labor without exhibitor's representative present, Xpert must receive detailed set-up instructions (blueprints/floor plans, etc.) with this labor order form.
Exhibitor must also fill out Outbound Shipping Instructions page.

Company Representative

Cell Phone Number

Please note:

Credit Card Authorization must be on file with Xpert before any goods or services will be rendered regardless of your preferred method of payment.
By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Terms and Conditions statements contained herein.



EXHIBITOR APPOINTED CONTRACTOR NOTIFICATION

Exhibiting Company Name

Booth Number

Contact Person

E-Mail

Authorization

Exhibiting Company will be utilizing the services of the following Exhibitor-Appointed Contractor(s) (EACs). Exhibiting Company will notify the EAC that a General Liability Insurance Certificate is required by Show Management no later than **3/20/2018**

EAC COMPANY NAME

EAC CONTACT NAME

STREET ADDRESS

CITY

STATE

ZIP

COUNTRY

TELEPHONE

FAX

EMAIL

Services to be provided

- All Xpert Services
- Furniture & Carpet
- Material Handling
- Booth Cleaning & Porter Service
- Booth Labor
- Other _____

Is this company authorized to order services on your behalf? YES NO

Is this company responsible for charges incurred for the show? YES* NO

*If yes, both parties must complete and sign the Third Party Payment form.

I hereby authorize the companies noted above to perform services on our behalf. Further, they have been provided with a copy of the Show Management Rules and Regulations as noted in the Exhibitor Contract and this Service Manual and agree to abide by the same.

PRINT NAME

SIGNATURE

DATE

Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.

PRODUCER ABC Insurance Agency Fax: (212) 555-6100 1234 Broker Lane New York, NY 10895 Attn: Joe Agent (212) 555-6102 ext. 1234	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. INSUREERS AFFORDING COVERAGE
INSURED Big Boom Company, Inc. 1234 Corporate Lane New York, NY 10895 Attn: Joe Smith Phone: (212) 555-5349 Fax: (212) 555-9819	INSURER A: Hartford Insurance Company of Illinois INSURER B: Aetna Casualty & Surety Company INSURER C: Travelers Insurance Company INSURER D: Royal Insurance Company INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OF CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ <input type="checkbox"/> _____ GENERAL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	000P98298-AI1	01/01/08	01/01/09	EACH OCCURENCE	\$1,000,000
	FIRE DAMAGE (Any one fire)				\$ 300,000	
	MED EXP (Any one person)				\$ 10,000	
	PERSONAL & ADV INJURY				\$1,000,000	
	GENERAL AGGRREGATE				\$2,000,000	
	PRODUCTS-COMP/OP AGG				\$2,000,000	
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> _____ <input type="checkbox"/> _____	SKLS-029499S	01/01/08	01/01/09	COMBINED SINGLE LIMIT	\$1,000,000
	(Ea accident)					
	BODILY INJURY				\$	
	(Per person)					
	BODILY INJURY				\$	
	(Per accident)					
	PROPERTY DAMAGE				\$	
(Per accident)						
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/>				AUTO ONLY-EA ACCIDENT	\$1,000,000
					OTHER THAN AUTO ONLY:	\$
						\$
A	UMBRELLA/EXCESS LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	XL1234567	01/01/08	01/01/09	EACH OCCURENCE	\$1,000,000
	AGGREGATE				\$1,000,000	
					\$	
					\$	
					\$	
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	A4145-SS-PJ37	01/01/08	01/01/09	<input checked="" type="checkbox"/> WC STATU-ORY LIMITS <input type="checkbox"/> OTHER	
					E.L. EACH ACCIDENT	\$1,000,000
					E.L. DISEASE-EA EMPLOYEE	\$1,000,000
					E.L. DISEASE -POLICY LIMIT	\$1,000,000
D	OTHER					

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS
 Xpert Exposition Services (Official Service Provider) is hereby named as additional insured, except for Workers' Compensation.
 Xpert Exposition Services and/or the consignor are included as Loss Payee. The insurance provided for the benefit of Xpert Exposition Services, shall be primary insurance as respects any claim, loss, or liability, arising out of the Named Insured's operations for which the Named Insured is liable. Any other insurance maintained by Xpert shall be excess and non-contributory.

CERTIFICATE HOLDER	<input checked="" type="checkbox"/>	ADDITIONAL INSURED; INSURER LETTER: X	CANCELLATION
Xpert Exposition Services 3455 W. Sunset Rd. Suite L Las Vegas, NV 89118		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS AUTHORIZED REPRESENTATIVE John Smith, CIC John Smith, CIC	



FORKLIFT LABOR

Discount Price Deadline: 3/20/2018

Company Name _____

Booth Number _____

Contact Person _____

E-Mail _____

Forklift Labor

Forklift labor usually includes a forklift and operator; however, determining a crew size is at the discretion of the official service contractor and may require an additional laborer at the labor rates outlined on the Booth Labor page.

Exhibitors ordering forklift to assemble displays or for uncrating, un-skidding, positioning and re-skidding equipment or machinery will need to estimate their needs below.

Starting time is guaranteed only in those instances where labor is requested for the start of the work day; i.e., 8:00 a.m.

Exhibitor must check in at the Xpert Service Desk to pick up forklift crew ordered, and check out at the Xpert Service Desk upon completion of work.

5,000 lb. maximum capacity. Larger forklift and crane service is available by advance request (additional pricing to be determined).

FORKLIFT RATES: Straight time \$ 375.00 Overtime: \$ 487.50

Straight-Time: 8:00 a.m. to 4:30 p.m., Monday through Friday.

Overtime: Before 8:00 a.m. and after 4:30 p.m., Monday through Friday, and all hours on Saturday, Sunday and observed union holidays, where applicable.

ALL ORDERS PLACED AFTER 3/20/2018 WILL BE CHARGED AN ADDITIONAL 30%

All rates are charged at a one-hour minimum per crew, 30 minute increments after the first hour.

Date & Time	# of Forklifts	Total Hours	Hourly Rate	Total Cost
Install	_____	_____	_____	_____
_____	_____	_____	_____	_____
Dismantle	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Total Estimated Costs				\$

Description of Work to be performed: _____

Describe largest piece to be handled:

Weight _____ lbs. Dimensions: Length _____ Width _____ Depth _____

Height to be placed _____

Show site contact: _____
NAME

CELL

Please note:

Credit Card Authorization must be on file with Xpert before any goods or services will be rendered regardless of your preferred method of payment.

By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Terms and Conditions statements contained herein.



BOOTH CLEANING

Discount Price Deadline: 3/20/2018

Company Name _____

Booth Number _____

Contact Person _____

E-Mail _____

Booth Cleaning

Vacuuming of booth and emptying of wastebaskets once daily at close of show

Booth dimensions	Total area	Discount Price	Standard Price	Daily Price	
_____ x _____	= _____ x _____	\$0.37	or \$0.47	= _____	
		Daily Price	Number of days	= _____	Cleaning Service Total Price
		_____ x _____	= _____		

Porter Service

Emptying of wastebaskets every two hours during show hours only.

Booth size	Cost per day	Number of days	Porter Service Total Price
up to 1000 sq. ft.	\$130.50	_____	_____
1000 to 1500 sq. ft.	\$150.50	_____	_____
1500 to 2000 sq. ft.	\$170.50	_____	_____
2000 to 2500 sq. ft.	\$190.50	_____	_____
2500 to 3000 sq. ft.	\$210.50	_____	_____
3000 to 3500 sq. ft.	\$230.50	_____	_____
3500 to 4000 sq. ft.	\$250.50	_____	_____
Over 4000 sq. ft.	\$270.50	_____	_____

Total Costs _____



ACCESSIBLE STORAGE DURING SHOW

Exhibitor must sign up for accessible storage at the Xpert Service Desk on-site.

Accessible storage is unsecured

Set-Up Fee

There is a one-time set up fee of \$126.00

Storage Fee

Based upon square footage required for storage

Up to 32 square feet	\$126.00 per day
32 to 64 square feet	\$205.00 per day
64 to 96 square feet	\$246.00 per day
96 to 128 square feet	\$306.00 per day
128 to 160 square feet	\$366.00 per day

Labor

Each time you access your materials, you will be charged a minimum of one-half hour of labor according to the hourly rates indicated on the booth labor form.



Humana Rock 'n' Roll Raleigh

April 6-7, 2018

WAREHOUSE STORAGE

Company Name		Booth Number	
Show Name		Facility	
Contact Person		E-Mail	
Address	City	St	Zip
Phone	Fax		

Warehouse Storage

Xpert Exposition Services now has available storage space in the Las Vegas area with facilities and services to:

1. Receive and hold your equipment and/or exhibit materials.
2. Save on expensive shipping charges. (Additional charges ~~of \$40~~ for shipping to non Xpert events)
3. Storage freight is delivered to your booth in advance of direct shipments. (to Xpert Exposition Events only)
4. No Marshaling Yard check-in, waiting or fees. (to Xpert Exposition Events only)
5. Year round accessibility. (If using your carrier for transport: Pick-up and delivery time must be scheduled with Xpert at least 72 hours in advance)

Storage Rates

Storage:	\$7.00 per cwt per month. (10 CWT or 1000 lbs. minimum)
Transportation:	2 hr minimum @ \$135.00 per hour ST from Las Vegas show site to the warehouse facility. (Quotes can be provided for shipping from another location) 2 hr minimum @ \$135.00 per hour ST from warehouse facility to event in Las Vegas. (Quotes can be provided for shipping from another location)
Handling:	\$7.00 per cwt for loading/unloading exhibit materials at the warehouse. (5 CWT or 500 lb. minimum)

NOTES:

Additional fees apply if storage is removed from Xpert's warehouse and shipped to shows where Xpert is not the general contractor.
 Please contact UPS Freight at 800.988.9889 or via email at upsfreighttradeshows@ups.com if you would like to receive a shipping quote.
 Additional fees also apply for access to or inventory of freight while placed in storage with Xpert.
 Drayage rates will still apply for storage materials delivered from our facility to show site.
 Transportation information but be provided on the following form with a minimum of 72 hrs prior to a Las Vegas, NV delivery and 5 business days before a delivery should arrive at its out of town destination. Please call or e-mail if a quote is needed for expedited delivery.

Monthly Storage Cost: \$7.00 x _____ CWT x _____ # of months \$ _____
 1,000 lb. minimum storage*
 Start Date: _____ End Date: _____

Signature _____ Print _____ Date _____

All storage services are subject to Xpert Exposition Services Terms and Conditions or Storage Agreement, whichever is applicable. Exhibitors must insure their own goods while in storage even if the storage is provided under a separate contractual agreement. Failure to pay storage fees will result in a lien against your property. Xpert reserves the right to dispose of any materials if unclaimed after 30 days



WAREHOUSE STORAGE FAQ

Frequently Asked Questions:

1) *Where will my items be stored?*

Items placed in storage will be housed at Xpert's Las Vegas warehouse located at 3455 W. Sunset Road, Suite L, Las Vegas, NV 89118.

2) *How should I label my items to be placed in storage?*

An Xpert Service Desk representative will provide you with specific storage labels after you have placed your order for storage services.

3) *How should I pack my items to be placed in storage?*

Loose items placed in storage must be shrink-wrapped or banded on pallets. Items placed in crates should be securely fastened. Please visit the Xpert Service Desk if you require shrink-wrap or banding services. We do not accept pad-wrapped items in storage.

4) *What happens if I need to access my storage after the show?*

Please call our Exhibitor Services team at 1-855-677-EXPO(3976) to schedule an appointment to visit the Las Vegas Warehouse. Please provide a minimum of 48 hours notice to access your storage. Additional fees will apply for inventory management.

5) *What type of payment do you accept for Storage Service?*

We will require a valid credit card at the time of your order. It is our policy not to extend credit for this service.

6) *Do you offer pro-rated fees or refunds if my Storage dates change?*

We do not offer pro-rated refunds or credits if your storage term ends before your contract expires.

7) *What happens to my stored items after my Storage Term ends?*

You are responsible for retrieving your items from the Las Vegas warehouse. Please contact Xpert Shipping Services @ 855-677-3976 to help arrange for the transportation of your storage.

Note: Xpert reserves the right to dispose of materials thirty (30) calendar days after your storage contract ends, or the current contract is not extended and paid for, without liability.

8) *Does this Storage Service take the place of the Estimated Material Handling Costs in my exhibitor kit?*

Storage Service charges are for use of the storage space and are exclusive of Material Handling costs.

9) *What type of insurance do you offer for stored items in your warehouse?*

It is understood that Xpert is not an insurer. Storage charges are for use of the space and not a form of insurance. Insurance on exhibit materials shall be obtained by the exhibitor at their sole cost and expense from a third party insurance provider.

FURNITURE & ACCESSORIES



Side Chair



Stool



36" x 30" High Conference Table



Tables with Skirting



Chrome Bag Stand



Chrome Sign Stand



Stanchion
(includes 7' retractable cord)



Tripod Easel



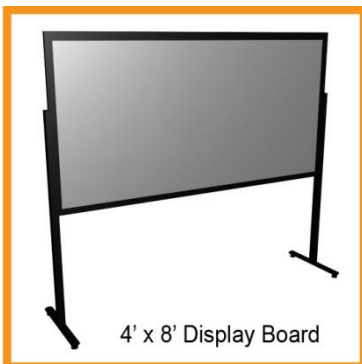
Garment Rack



Raffle Drum



Wastebasket



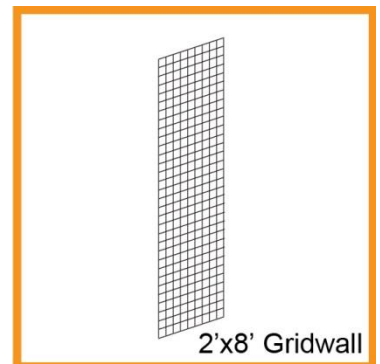
4' x 8' Display Board



8' Upright Pole & Base



6' - 10' Crossbar



2'x8' Gridwall



STANDARD FURNITURE

Discount Price Deadline: 3/20/2018

Company Name _____

Booth Number _____

Contact Person _____

E-Mail _____

Standard Furniture

Seating

	Quantity	Discount Price	Standard Price	Extended Price
Side Chair	_____	\$ 66.00	\$ 86.00	\$ _____
Barstool	_____	\$ 117.00	\$ 151.50	\$ _____

Round Tables

	Quantity	Discount Price	Standard Price	Extended Price
36" x 30" High Conference Table	_____	\$ 227.00	\$ 295.00	\$ _____
36" x 40" High Cocktail Table	_____	\$ 251.00	\$ 326.00	\$ _____

30" Tables

4' x 2' x 30" High Table (un-skirted)	_____	\$ 75.50	\$ 98.50	\$ _____
6' x 2' x 30" High Table (un-skirted)	_____	\$ 99.50	\$ 129.50	\$ _____
8' x 2' x 30" High Table (un-skirted)	_____	\$ 123.50	\$ 160.50	\$ _____

40" Tables

4' x 2' x 40" High Table (un-skirted)	_____	\$ 86.50	\$ 112.50	\$ _____
6' x 2' x 40" High Table (un-skirted)	_____	\$ 114.00	\$ 148.50	\$ _____
8' x 2' x 40" High Table (un-skirted)	_____	\$ 141.50	\$ 184.00	\$ _____
Draped Riser (white only) <input type="checkbox"/> 4' <input type="checkbox"/> 6'	_____	\$ 67.50	\$ 87.50	\$ _____

Table skirting

Skirting Colors Black Blue Burgundy Gold Green Red Silver Teal White

If choosing more than one color, please note specifics _____

	Quantity	Discount Price	Standard Price	Extended Price
30" Table Skirt	_____	\$ 47.00	\$ 61.00	\$ _____
40" Table Skirt	_____	\$ 59.00	\$ 76.50	\$ _____

**Table skirts are approx. 14' in length and cover only 3 sides of the standard 6' and 8' tables*

30" Table Skirt - 4 th side coverage for 6' or 8'	_____	\$ 47.00	\$ 61.00	\$ _____
40" Table Skirt - 4 th side coverage for 6' or 8'	_____	\$ 59.00	\$ 76.50	\$ _____

Total Costs	\$
--------------------	-----------

Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.



FURNITURE ACCESSORIES

Discount Price Deadline: 3/20/2018

Company Name _____

Booth Number _____

Contact Person _____

E-Mail _____

Furniture Accessories

	Quantity	Discount Price	Standard Price	Extended Price
Chrome Bag Stand	_____	\$ 114.00	\$ 148.50	\$ _____
22" x 28" Chrome Sign Stand	_____	\$ 107.00	\$ 139.00	\$ _____
4' x 8' Display Board	_____	\$ 197.00	\$ 256.00	\$ _____
4' x 8' Peg Board	_____	\$ 197.00	\$ 256.00	\$ _____
2' x 8' Grid Wall	_____	\$ 104.50	\$ 136.00	\$ _____
Grid Wall Feet (set of two)	_____	\$ 25.00	\$ 25.00	\$ _____
Garment Rack	_____	\$ 119.00	\$154.50	\$ _____
Literature Stand	_____	\$ 117.50	\$ 153.00	\$ _____
Raffle Drum	_____	\$ 111.50	\$ 145.00	\$ _____
Stanchion (includes 7' retractable cord)	_____	\$ 87.50	\$ 114.00	\$ _____
Tripod Easel	_____	\$ 44.50	\$ 58.00	\$ _____
8' Upright Pole & Base	_____	\$ 31.50	\$ 40.50	\$ _____
6' – 10' Crossbar	_____	\$ 31.50	\$ 40.50	\$ _____
Wastebasket	_____	\$ 23.00	\$ 29.50	\$ _____

BOOTH DRAPE

Drape Color Black Blue Burgundy Gold Green Red Silver Teal White

	Quantity	Discount Price	Standard Price	Extended Price
8' high drape – backdrop (per linear foot)	_____	\$ 18.00	\$ 23.50	\$ _____
3' high drape – side rail (per linear foot)	_____	\$ 14.50	\$ 19.00	\$ _____
End Cap	_____	\$ 54.00	\$ 70.50	\$ _____

Total Costs	\$
--------------------	-----------

Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.

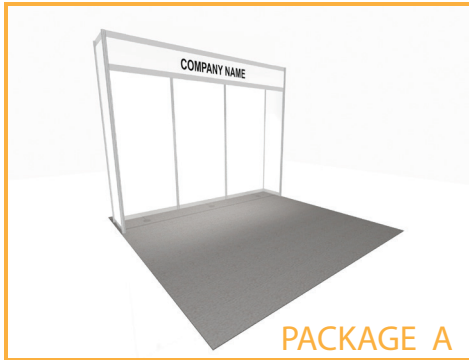
BOOTH RENTAL

Company Name _____

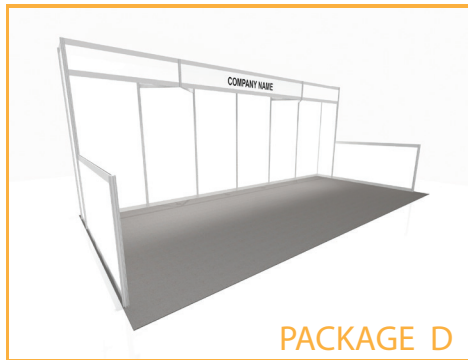
Booth Number _____

Contact Person _____

E-Mail _____



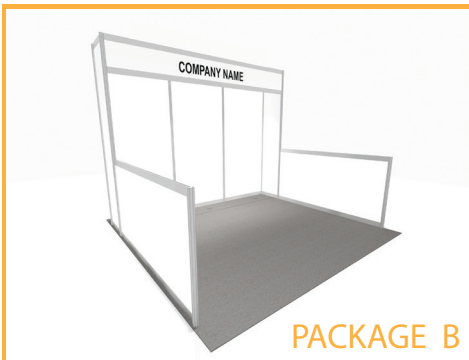
PACKAGE A



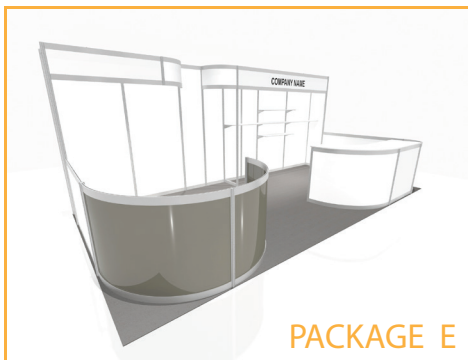
PACKAGE D



PACKAGE G



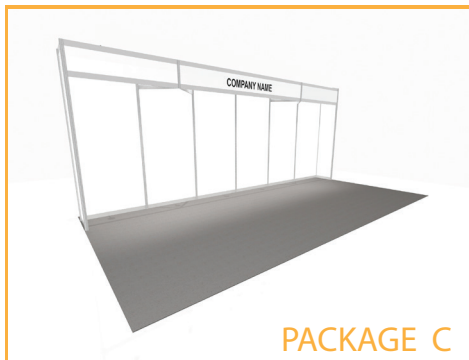
PACKAGE B



PACKAGE E



PACKAGE H



PACKAGE C



PACKAGE F

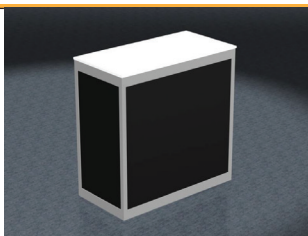
ADD-ON ACCESSORY RENTALS



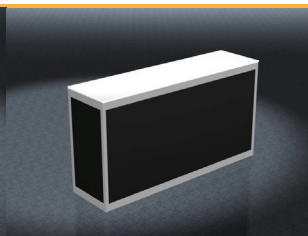
39" X 12" SHELF



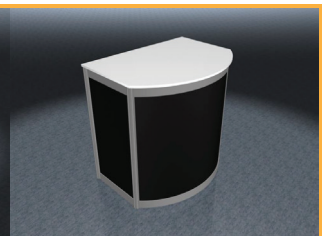
ARMLIGHT



1M COUNTER



2M COUNTER



1M CURVED COUNTER



**Humana Rock 'n' Roll Raleigh
April 6-7, 2018**

BOOTH RENTAL

Discount Price Deadline: 3/20/2018

	Discount Price	Standard Price	Extended Price
Package A • header sign (not backlit) • standard color carpet (Lighting, electrical labor & power not included)	\$2098.50	\$2728.00	_____
Package B • header sign (not backlit) • standard color carpet (Lighting, electrical labor & power not included)	\$2855.20	\$3712.00	_____
Package C • header sign (not backlit) • standard color carpet (Lighting, electrical labor & power not included)	\$3190.50	\$4147.50	_____
Package D • header sign (not backlit) • standard color carpet (Lighting, electrical labor & power not included)	\$3989.00	\$5185.50	_____
Package E • header sign (not backlit) • standard color carpet (Lighting, electrical labor & power not included) • 1 custom curved counter • 5 – 1 meter shelves	\$5062.50	\$6581.00	_____
Package F • header sign (not backlit) • standard color carpet (Lighting, electrical labor & power not included)	\$4914.00	\$6388.00	_____
Package G • header sign (not backlit) • standard color carpet (Lighting, electrical labor & power not included) • 4 barstools	\$5062.50	\$6581.00	_____
Package H • header sign (not backlit) • standard color carpet (Lighting, electrical labor & power not included) • 4 barstools	\$6154.50	\$8391.00	_____

Total Costs	\$
--------------------	-----------

Header copy:

Text color: Black Blue Red Grey

Panel color: White Black Grey Grey Fabric (Velcro friendly) Black Fabric (Velcro friendly)

Carpet color: Black Blue Bluejay Gray Red Tuxedo

Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.



Humana Rock 'n' Roll Raleigh

April 6-7, 2018

BOOTH RENTAL ACCESSORIES

Discount Price Deadline: 3/20/2018

Company Name _____

Booth Number _____

Contact Person _____

E-Mail _____

Booth Rental Accessories

	Quantity	Discount Price	Standard Price	Extended Price
Arm lights*	_____	\$78.00	\$101.50	\$ _____
1 meter shelf	_____	\$59.00	\$76.50	\$ _____
1 meter counter	_____	\$294.00	\$382.50	\$ _____
1 meter curved counter	_____	\$414.00	\$538.50	\$ _____
2 meter counter	_____	\$450.00	\$585.00	\$ _____
Sliding door lock for counter	_____	\$21.50	\$28.00	\$ _____

Total Costs	\$
--------------------	-----------

*Arm lights are only able to be utilized with Xpert rental booth packages

Please indicate shelf height and panel position. If no height is given, the shelves will be set at 48" high. Any changes will require additional labor.

--	--	--	--	--	--

Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.

3455 W. Sunset Rd. Suite L, Las Vegas, NV 89118 P (855) 677-EXPO (3976) F (702)248-8002

exhibitorservices@xpertexpo.com



CUSTOM SIGNAGE

Discount Price Deadline: 3/20/2018

Company Name _____

Booth Number _____

Contact Person _____

E-Mail _____

Signage

	Quantity	Discount Price	Standard Price	Extended Price
8 1/2" x 11"	_____	\$60.00	\$78.00	\$ _____
7" x 44"	_____	\$78.00	\$102.00	\$ _____
14" x 22"	_____	\$78.00	\$102.00	\$ _____
22" x 28"	_____	\$102.00	\$132.00	\$ _____
28" x 44"	_____	\$204.00	\$264.00	\$ _____
38" x 84" w/base single sided	_____	\$534.00	\$690.00	\$ _____

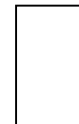
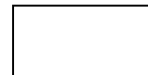
* Prices are based on one color copy on white background. Signs will be digitally printed or in vinyl, applied to Show Card or Foam Core depending upon size. The method used is at the discretion of Xpert Exposition Services.

Indicate Sign Copy Here (print or type)

Choose layout:

Horizontal

Vertical



OPTIONS

	Quantity	Discount Price	Standard Price	Extended Price
Easel back (per sign)	_____	\$11.00	\$14.00	\$ _____

Add your company's logo / image. Artwork must be supplied by customer. If work has to be done by Xpert (i.e., scanning of artwork), there will be additional charges added. Please send all logos and/or artwork as well as any questions or quote requests to exhibitorservices@xpertexpo.com.

Sub Total \$ _____

Add 8.1% Tax \$ _____

Total Costs	\$ _____
--------------------	-----------------

Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.

FIRE & SAFETY**FIRE AND SAFETY REGULATIONS**

NOTICE: SMOKING IS PROHIBITED IN EXHIBIT AREAS DURING MOVE-IN AND MOVE-OUT DUE TO THE ACCUMULATION OF COMBUSTIBLE MATERIALS.

- 1. ALL MATERIALS USED IN CONSTRUCTION AND DECORATION OF AN EXHIBIT MUST BE CERTIFIED AS FLAME RETARDANT.** Fabrics must be certified as flame retardant or a sample must be available for testing. Materials, that cannot be treated to meet requirements, may not be used. A flame-proofing certificate should be available for inspection.
- 2. ALL EXITS AND AISLES MUST BE KEPT CLEAR AND UNOBSTRUCTED.** No furniture, signs, easels, chairs, or displays may protrude into aisles.
- 3. DESIGNATED "NO FREIGHT" AISLES MUST BE MAINTAINED CLEAR OF CRATES AND EXHIBIT MATERIALS DURING MOVE-IN AND MOVE-OUT.** These aisles are required for emergency access throughout the hall and to expedite freight and empty crate moving.
- 4. ALL FIRE HOSE RACKS, FIRE EXTINGUISHERS AND EMERGENCY EXITS MUST BE VISIBLE AND ACCESSIBLE AT ALL TIMES.** This includes fire protection equipment located within exhibits. Exits and exit signs must not be covered by drapes or obscured from view by exhibit components.
- 5. VEHICLES ON DISPLAY MUST HAVE FUEL FILLER CAPS LOCKED OR SEALED TO PREVENT ESCAPE OF VAPORS AND TO AVOID TAMPERING.** Fire code stipulates that fuel in fuel tanks shall not exceed 5 gallons or ¼ of tank capacity, whichever is less. Batteries must be disconnected. Auxiliary batteries not connected to engine starting system may be left connected. External transformers are recommended for demonstration purposes. A fire extinguisher must be present, visible and accessible at all times.
- 6. COMBUSTIBLE MATERIALS MUST NOT BE STORED BENEATH DISPLAY VEHICLES.** Space beneath vehicles must be clear and visible except for permitted electrical supplies.
- 7. VEHICLES IN THE BUILDING FOR UNLOADING MUST NOT BE LEFT WITH ENGINES IDLING.** Exhaust gases present extreme hazards to workers on catwalks. If the engine cannot be shut down, the vehicle must be removed from the building as quickly as possible.
- 8. ALL 110-VOLT EXTENSION CORDS SHALL BE GROUNDED THREE-WIRE, #14 OR LARGER AWG COPPER WIRE.** Connectors must not be supported by cords. Two wire, "Zip Cords" are not permitted other than factory installed appliance connectors; these may not exceed six (6) feet in length and must be UL approved with built in over-load protectors.
- 9. COMPRESSED GAS CYLINDERS, INCLUDING LPG, ARE PROHIBITED UNLESS APPROVED BY FIRE SAFETY OFFICE.** Flammable gases, i.e.: butane, propane, natural gas; are subject to prior approval. Compressed gas cylinders cannot be stored inside the building. After show hours, gas cylinders must be removed from the show floor and stored outside or off-site.
- 10. CUBE TAP ADAPTERS ARE PROHIBITED (UNIFORM FIRE CODE 85.107). MULTI-PLUG ADAPTERS MUST BE UL APPROVED AND HAVE BUILT-IN OVERLOAD PROTECTION.** Connectors must not be used to exceed their listed ampere rating.
- 11. ELECTRICAL WORK UNDER CARPETS MUST BE DONE, OR SUPERVISED, BY THE OFFICIAL CONTRACTOR'S ELECTRICIANS.** All wiring on the floor must be Type "SO" cord, insulated to qualify for "extra hard usage", must be No. 12AWG or larger, and must be protected against injury. All temporary wiring must be accessible and free from debris and storage materials. Hard backed booths must be at least 9 inches from rear booth lines and 18 inches between hard walls.
- 12. NO STORAGE OF ANY KIND IS ALLOWED BEHIND BOOTHS OR NEAR ELECTRICAL SERVICE.** Materials necessary to the exhibit must be stored within the exhibit. Electrical cords and connectors must be accessible and shall not be covered. Areas enclosed by solid walls and ceilings must be provided with approved smoke detectors.
- 13. ALL EMPTY CARTONS OR CRATES MUST BE LABELED AND REMOVED FOR STORAGE OR THEY WILL BE REMOVED AS TRASH.** Crates or raw flammable materials are not to be used as exhibit supports.
- 14. MATERIALS FOR HANDOUTS MUST BE LIMITED TO A ONE-DAY SUPPLY AND MUST BE STORED NEATLY WITHIN THE BOOTH.** Violators will be notified and if not removed by show opening, show decorator will remove and store at **EXHIBITOR'S EXPENSE**. All storage must be kept clear of electric cables or junction boxes.
- 15. FLAMMABLE OR COMBUSTIBLE LIQUIDS ARE PROHIBITED INSIDE OF BUILDINGS EXCEPT AS APPROVED BY THE FIRE SAFETY OFFICE.** Flammable thinners, solvents and paints, including aerosol cans are strictly prohibited within the building.



EXPOSITION SERVICES TERMS & CONDITIONS

YOU ARE ENTERING A BINDING CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. The placing of an order for services and/or equipment by an exhibitor or any agent of the exhibitor shall be construed as an offer subject to acceptance and approval of XPERT EXPOSITION SERVICE in its sole discretion. Upon participation of any XPERT EXPOSITION SERVICE show or event, the Exhibitor and its agents shall be bound by the terms and conditions set forth in Sections 1 through 14 below. Likewise, once XPERT EXPOSITION SERVICE has accepted and approved the Exhibitor's offer, any shipper consigning or delivering a shipment to XPERT EXPOSITION SERVICE or its subcontractors on behalf of Exhibitor shall be bound by the terms and conditions set forth in Sections 1 through 14 below.

1. XPERT EXPOSITION SERVICE and its subcontractors shall not be liable for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bas or poly, or improperly packed or labeled materials. XPERT EXPOSITION SERVICE shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. XPERT EXPOSITION SERVICE does not accept any crates or packaging containing hazardous materials. Goods requiring cold storage and those in accessible storage are stored at Exhibitors' own risk. **XPERT EXPOSITION SERVICE assumes no responsibility or liability for loss or damage to goods in dry/cold storage or accessible storage.**

2. Relative to inbound/outbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by XPERT EXPOSITION SERVICE or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. **Therefore, it is agreed that XPERT EXPOSITION SERVICE and its subcontractors are not responsible or liable for any loss, damage, theft, or disappearance of exhibitor's materials after they have been delivered to exhibitor's booth at show site or before they have been picked up for reloading at the conclusion of the event.** Consequently, all bills of lading covering outgoing shipment(s) submitted to XPERT EXPOSITION SERVICE or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to XPERT EXPOSITION SERVICES and the actual count of such items in the booth at the time of pick-up. XPERT EXPOSITION SERVICE is not responsible for any wait time or other charges including business center charges arising from delivery or pick-up of Exhibitor's materials.

3. XPERT EXPOSITION SERVICE and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to XPERT EXPOSITION SERVICE in time to obtain the proper equipment.

4. Exhibitor shall not hang any articles, merchandise, product, advertisements, or other similar items from XPERT EXPOSITION SERVICE supplied booth materials (this includes but is not limited to XPERT EXPOSITION SERVICE panels or pipe and drape), utilized in Exhibitors own booth set up or in areas occupied by the show organizer or third parties. If Exhibitor does hang any prohibited items, Exhibitor alone shall be held liable for any damages, costs, actions or injuries resulting from the hanging of such items (s). XPERT EXPOSITION SERVICE shall have no liability for any damages, costs, actions or injuries arising out of Exhibitors failure to comply with this provision.

5. XPERT EXPOSITION SERVICE and its subcontractors shall not be responsible for any loss, delay, or damage due to events beyond their reasonable control which cannot be avoided by the exercise of due care and prudence, including without limitation, strikes, labor disputes, lockouts or work stoppages of any kind, fire, theft, windstorm, water, vandalism, acts of God, failure of power or utilities, and other events of force majeure.

6. XPERT EXPOSITION SERVICE and its subcontractors shall not be liable for ordinary wear and tear in handling of materials and/or equipment.

7. XPERT EXPOSITION SERVICE and its subcontractors shall not be liable to any extent whatsoever for any indirect, special, incidental, or consequential damages, which may include, but are not limited to any actual, potential or

assumed loss of profits or revenues, loss of use of equipment or products, or any collateral costs that may result from any loss or damage to Exhibitor's materials or any injury to Exhibitor's personnel which may make it impossible or impractical for Exhibitor to exhibit its materials.

8. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its freight, that XPERT EXPOSITION SERVICE and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employees of XPERT EXPOSITION SERVICE or its subcontractors sign a delivery receipt, bill of lading or other document, the parties agree that XPERT EXPOSITION SERVICE or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.

9. XPERT EXPOSITION SERVICE and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freights bills or for bulk shipments (i.e), UPS, Fed Ex, DHL, Air Freight) Such shipments will be delivered to booth without guarantee of piece count or condition.

10. Empty container labels will be available at the XPERT EXPOSITION SERVICE Service Desk. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and XPERT EXPOSITION SERVICE and its subcontractors assume no responsibility or liability for loss or damage to contents while containers are in storage or for mislabeled containers. **XPERT EXPOSITION SERVICE will not be liable for loss or damage to crates and containers or their contents while same are in empty container storage.**

11. In order to expedite removal of freight from the show site, XPERT EXPOSITION SERVICE shall have the authority to change designated carriers, if assigned carriers do not pick up on time. Where the Exhibitor makes no disposition, freight will be taken to a warehouse or forced shipped on a carrier determined by XPERT EXPOSITION SERVICE and the Exhibitor agrees to be responsible for payment of charges relating to such handling and shipping. XPERT EXPOSITION SERVICE assumes no liability as a result of such rerouting or handling.

12. **MAXIMUM RECOVERY.** XPERT EXPOSITION SERVICE and its subcontractors are not an insurance company and does not offer or provide insurance; i.e., XPERT EXPOSITION SERVICE does not insure the Exhibitor's property against loss or damage, nor does it provide for full replacement value should loss or damage occur. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable by XPERT EXPOSITION SERVICE under this paragraph are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. Provisions of this paragraph shall apply if Exhibitor's property is lost or damaged through performance or on performance of services by XPERT EXPOSITION SERVICE, or from the negligence of XPERT EXPOSITION SERVICE, its subcontractors or their respective employees. If found liable for any loss, XPERT EXPOSITION SERVICE'S and its subcontractors sole and exclusive maximum liability for loss or damage to Exhibitors materials and Exhibitors sole and exclusive remedy is limited to \$.50 per pound per article, with a maximum liability of \$100.00 per item or \$1,000.00 per shipment, whichever is less. **This amount shall be considered Exhibitor's agreed-upon damages and exclusive remedy.**

13. Exhibitor agrees that any and all claims for loss or damage must be submitted to XPERT EXPOSITION SERVICE immediately at the show site and in any case not later than 30 days after the date when Exhibitor's materials are delivered to the carrier for transportation from show site or from XPERT EXPOSITION'S warehouse. XPERT EXPOSITION SERVICE will not

be bound to honor any claim or action brought against XPRT EXPOSITION SERVICE or its subcontractors more than 30 days after the date of incident.

14. The Exhibitor agrees, in the event of a dispute with XPRT EXPOSITION SERVICE or its subcontractors related to any loss or damage to any of the Exhibitor's freight or equipment, that the Exhibitor will not withhold payment in any amount due to XPRT EXPOSITION SERVICE for freight handling services or any other services provided by XPRT EXPOSITION SERVICE or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay XPRT EXPOSITION SERVICE prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against XPRT EXPOSITION SERVICE or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

15. Declarations of Declared Value are between the Exhibitor and the selected carrier ONLY, and are in no way an extension of XPRT EXPOSITION SERVICE'S maximum liability stated herein. XPRT EXPOSITION SERVICE will use commercially reasonable efforts to transmit the Declared Value instructions to the selected carrier; however, XPRT EXPOSITION SERVICE will not be liable for any claim arising from the transmittal of, or failure to transmit declared value instructions to the carrier nor for failure of the carrier to uphold the declared value or any other term of carriage.

16. These Terms and Conditions of Contract shall be governed by and construed in accordance with the applicable laws of the United States or, alternatively, and depending on jurisdiction, the laws of the State of Nevada. The parties hereby submit to jurisdiction and venue in the United States District Court of Nevada, or as applicable depending upon jurisdiction, the County Circuit Court in Clark County.

17. Customer shall defend, hold harmless and indemnify XPRT EXPOSITION SERVICE from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury or death of persons, or damage to property other than goods, relating to or arising from performance of services herein. Exhibitor agrees to indemnify and hold XPRT EXPOSITION SERVICE harmless for any and all acts of its representatives and agents, including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its space or any agents or employees engaged in business on behalf of Customer or present at Customer's invitation, including supervision of labor secured through XPRT EXPOSITION SERVICE. Customer's obligations under this provision shall not apply to XPRT EXPOSITION SERVICE'S own negligence and/or willful misconduct. **CUSTOMER ACKNOWLEDGES THAT THE SHOW SITE IS AN ACTIVE WORK ZONE AND CUSTOMER, ITS AGENTS, EMPLOYEES AND REPRESENTATIVES ARE PRESENT AT THEIR OWN RISK.** To the extent of XPRT EXPOSITION SERVICE'S own negligence and/or willful misconduct, and subject to the limitations of liability above, XPRT EXPOSITION SERVICE shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. XPRT EXPOSITION SERVICE'S obligations under this provision shall not apply to claims for bodily injury arising a) from Customer's presence in areas which have been marked as "off limits to exhibitors"; and b) when exhibitors are present in the facility prior or subsequent to the effective dates or hours of Exhibitor's space lease with show management.

18. Exhibitor grants XPRT EXPOSITION SERVICE a security interest in and a lien on all of Exhibitor's materials that is from time to time in the possession of XPRT EXPOSITION SERVICE and all the proceeds thereof, including without limitation insurance proceeds (the "Collateral"), to secure the prompt and full payment and performance of all Exhibitor's indebtedness for monies paid, by XPRT EXPOSITION SERVICE on its behalf, services performed, materials and/or labor from time to time provided by XPRT EXPOSITION SERVICE to or for the benefit of Exhibitor ("Obligations"). XPRT EXPOSITION SERVICE shall have all the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time ("UCC"), and any notice that XPRT EXPOSITION SERVICE is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. XPRT EXPOSITION SERVICE may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

19. The Exhibitor, as a material part of the consideration to XPRT EXPOSITION SERVICE General Contractor Services, waives and releases all claims against XPRT EXPOSITION SERVICES with respect to all matters for which XPRT EXPOSITION SERVICE has disclaimed liability pursuant to the provisions of this contract.

20. DRIVER LIABILITY WAIVER. IN CONSIDERATION OF XPRT EXPOSITION SERVICE PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER, HEREBY ASSUME ALL RISK OF INJURY OR HARM TO YOURSELF AND OTHERS AND DAMAGE TO YOUR PROPERTY AND PROPERTY BELONGING TO YOUR EMPLOYER OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY. YOU RECOGNIZE THE HAZARDS AND ARE AWARE OF ALL THE RULES FOR SAFE OPERATION. YOUR EMPLOYER, THE TRUCKOWNER, AND YOU AGREE TO INDEMNIFY AND HOLD HARMLESS XPRT EXPOSITION SERVICE, ITS EMPLOYEES, OFFICERS, DIRECTORS, AGENTS, ASSIGNS, AFFILIATED COMPANIES AND RELATED ENTITIES, AGAINST ANY AND ALL LIABILITY, ACTIONS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISE.

Be sure your freight is insured from the time it leaves your place of business until it is returned after the show. It is suggested that Exhibitors arrange all risk coverage. Riders to existing policies can usually do this. Contact your insurance representative. Also, be sure your liability insurance is in effect during transit and return of your freight, during storage and at show site. All transit claims will be referred to the common carrier.

Raleigh Convention Center Utilities Order Form

Payment for any requested services can only be made by a company, cashier's, or certified check, cash, Visa, MasterCard or American Express. Service will not be provided until payment is received. If you would like a confirmation or receipt for your order please contact RCC Accounting at 919-996-8515 and include your email address on this form. See page 2 for additional contact information.

Event Name: _____ Event #: _____
(RCC to complete)

Event Date(s): _____

Booth Number(s): _____

Contact Name: _____ Email: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____ Would You Like A Receipt? _____

	QTY.	SERVICE	ADVANCE PRICE	FLOOR PRICE*	TOTAL PRICE
ELECTRIC POWER±		110V Outlet 20 Amp	\$90.00	\$140.00	
		208V Outlet 30 Amp & Under	\$160.00	\$220.00	
		208V Outlet 30 - 100 Amp (Single Phase)	\$240.00	\$320.00	
		208V Outlet 30 - 100 Amp (Three Phase)	\$300.00	\$360.00	
		120/208 1ph or 3ph Anything over 100 Amp	Call Butch Owens (984-202-3938) for Details, Advance Only		
PHONES/MISC		Telephone Line (Handset Not Incl)	\$215.00	\$270.00	
		Telephone Line (Includes Handset)	\$244.75	\$305.00	
		Two-Line Digital Phone	\$350.00	\$425.00	
		Compressed Air, Water, or Drain Service (Exhibit Halls Only)	Call Butch Owens (984-202-3938) for Details, Advance Only		

± All power is supplied from the floor. Please call to discuss other requirements.

Free basic wireless Internet service is offered throughout the Raleigh Convention Center.

Free wireless Internet service is suitable for checking email and light web surfing. Total available bandwidth is shared by all customers in the facility. Free wireless Internet service is a best-effort, non-guaranteed offering and does not include I.T. support. Raleigh Convention Center also offers dedicated bandwidth, high speed wireless, wired Internet, and many other networking services. Please contact the Convention Center I.T. department for a quote for additional services.

**Additional information and Terms of service below

Internet Services	QTY.	SERVICE	ADVANCE PRICE	FLOOR PRICE*	TOTAL PRICE
		Wired Internet	\$350.00/ Per event, per drop	\$450.00/ Per event, per drop	
		8 Port Switch	\$53.63/Per event	\$53.63/Per event	
	Other Internet Services				
	QTY.	# OF DAYS	SERVICE	PRICING	TOTAL PRICE
			Dedicated Bandwidth Connections	\$150.00/Mbps per day (Min order \$500.00) 7 to 45 Days Advance Notice Required	
			Static Public IP Address	\$150.00 (+ \$350.00 for one Wired Connection = \$500.00) Advance Notice Required	
	TOTAL:				

***Please note that the floor price will be charged if equipment reservations are not received by The Raleigh Convention Center at least one week prior to the first day of move-in.**

Prices are subject to change. The latest form can be found on the Raleigh Convention Center website: <http://www.raleighconvention.com>

Payment options:	
<p>1. Mail completed form with payment to:</p> <p>Raleigh Convention Center 500 South Salisbury St. Raleigh, NC 27601</p> <p>For order receipt confirmation or payment receipts please contact:</p> <p>RCC Accounting: 919-996-8515</p>	<p>2. Pay with <input type="checkbox"/>MasterCard <input type="checkbox"/>Visa <input type="checkbox"/>American Express (check one box)</p> <p>Name on Card: _____</p> <p>Card number: _____</p> <p>Expiration (MM/YY): _____</p> <p>Signature: _____</p> <p>FAX completed form with credit card information to: RCC Accounting FAX #: 919-996-8552</p>
For Internal Use Only: Date received:	Receipt number:

Raleigh Convention and Conference Center Utilities Order Form

Connection:

1. Under no circumstances shall anyone other than the Convention Center Electrician make electrical connections to the Convention Center distribution system.
2. Hourly fees may apply for special wiring requirements.
3. Sharing power between booths is prohibited.
4. Convenience outlets that may exist in or near your booth are not included in your booth rental and may not be used.
5. All equipment provided by exhibitor must comply with all National Electric Codes as well as, state, local and international safety codes.
6. The building engineer may refuse service to any requests deemed unsafe.
7. No two-wire (home-use) extension cords are allowed.

120/208v and 277/480v Power:

The Convention Center can provide power for your equipment and machinery with the following limitations:

We can only guarantee that we will be able to provide power if you order in advance. Not all locations of the building have access to higher amperage or voltage power. Please discuss your needs with Tony Latham at (919-239-0571). We generally can provide the power you need for most equipment, however, we do not stock all types of outlets. If you need to plug into something other than a standard 120 or 240 volt, 20 or 30 amp outlet you need to either bring an outlet of the correct type or provide equipment with bare wire leads that we will install into our breaker panel. We will not disassemble your machinery or equipment in order to wire it. Please provide equipment with either a plug or bare wire leads.

Right of Way and Access:

1. The Convention Center reserves an easement behind each exhibit booth for the purpose of distributing electrical service to neighboring booths.
2. Unless otherwise directed, Convention Center electricians are authorized to cut floor coverings to permit installation of service.
3. Wall, column and permanent building utility outlets are not a part of the booth space and are not to be used by exhibitors without advance approval.
4. Access to floor boxes is strictly prohibited.
5. Displays and service panels must be available and accessible for inspection at all times.

Phone lines:

You will be provided with one phone line with an RJ-12 plug for each phone line you order. The phone lines are analog lines suitable for use with computer modems, credit card machines, or for voice communication. If you want to use the line as a normal phone, you may rent the telephone set from us for an additional fee or bring your own telephone set. If you are using the line for a modem or credit card machine, you must program your device to dial 9, pause, and then dial the number you are calling. The phone lines are disabled from making international calls or dialing 900, 976, and similar toll numbers. Long distance fees are charged to the client upon receipt of the final bill.

Air, Water, and Drain Service:

Compressed air, water, and drain service must be ordered in advance. Not all areas of the Convention Center have access to these services, so please contact us early if you need these services. Call Tony Latham at (919-239-0571) to order these services.

Internet Services:

All Internet Services are subject to The Convention Center's acceptable use policies and the RCC may suspend Service to any exhibitor or user if the use is determined to be in violation of the acceptable use policies. The Convention Center is the sole provider of Wi-Fi Internet services within the facility. **Customers may not use their own wireless access points, wireless routers, MiFi devices, or any other device that provides shared Wi-Fi Internet access.**

Wired internet: You may install up to five devices per drop with your switch, or you may rent a switch for \$50 per event. VPN over PPTP: To make multiple VPN connections to a single Microsoft VPN server, each connecting PC must have its own static public IP address. This is due to limitations of PPTP.

Disclaimer: The Convention Center does not provide security, such as, but not limited to firewalls, etc. for any data circuit(s) that we provide. It is the sole responsibility of the exhibitor or customer to provide any necessary security. Software or content obtained from the use of Service may contain viruses or other harmful features and customer is solely responsible for protecting its equipment and software from such matters.

Free wireless Terms of Use, Security Warning, and Disclaimer

WARNING: THIS WIRELESS NETWORK IS NOT SECURE.

Data sent to or from all wireless devices connected to this network is sent in the clear and could be intercepted and viewed by third parties. Do not use this network to transfer sensitive personal data such as usernames, passwords, credit card numbers, social security numbers, etc. It is available to the general public and is not secure. The City cannot and does not guarantee the privacy of your data and communication while using the service.

INDEMNITY.

Under no circumstances shall the City, its officers, employees, or agents be liable for any direct, indirect, incidental, special, punitive or consequential or other damages that arise or result in any way from use of, or inability to use, the service or to access the Internet or any part thereof, or user's reliance on, or use of, information, services or merchandise provided on or through the service, or that result from mistakes, omissions, interruptions, deletion of files, errors, defects, delays in operation, or transmission, or any defect in or failure of performance. By your use of the free wireless network, you agree to indemnify and hold harmless the City, of its officers, employees, and agents, from, and against any claim, liability, loss, damage, cost, or expense (including without limitation reasonable attorneys' fees) arising from or related to your use of the service, any materials downloaded or uploaded through the service, any actions taken by you in connection with your use of the service, any violation of any third party's rights or a violation of law or regulation, or any breach of the terms of service agreement.

TRADE SHOW FURNISHINGS

Product Guide



Featuring:

- POWERED Collections
- Modular Seating
- Executive Seating
- Communal Tables
- Barstools

© 2017 CORT. A Berkshire Hathaway Company.





DELIVERY INFORMATION			
Show Name:			
Contractor:			
Booth Number(s):		Show Date:	
Venue:			

ATLANTA DISTRICT
 SERVICE AREA: GA, MS, NC, SC, AL, LA
 CORT Trade Show Furnishings
 7575 Ponce DeLeon Circle, Suite 140
 Doraville, GA 30340
 404-815-8488
Please email both pages to:
 TSAntonia@cort.com

ORDER INFORMATION	
Exhibiting Co:	
Address:	
City, State, Zip:	
Phone:	
Fax:	
Contact:	
Email:	
Authorized By:	

PAYMENT INFORMATION			
Order Total:			
Ordering within 14 days of show opening?	Late Order Fee:		
State Tax: (excluding NV, CA & OR)			
TOTAL DUE:			
Credit Card:			
Exp Date:		CVV:	6]]b[]jd 7cXY.
Name (Print):			
Signature:			

PAYMENT: In order to guarantee delivery, all orders must be received and full payment made no later than 14 days prior to the show. Payment may be made by credit card or a check drawn on a U.S. bank unless prior arrangements were made.

LATE ORDERS: Orders received within 14 days prior to show opening are subject to a 30% late order fee.

CANCELLATIONS: If cancelled within 14 days prior to move-in, a 50% charge will be applied. Cancellations made after move-in begins receive no refund.

CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL
POWERED					
BNQTL7		Center Cone, Powered	White Vinyl	\$ 559	
ADAPT B		Charging Adapter	Black	\$ 20	
ADAPT W		Charging Adapter	White	\$ 20	
BNQ417		Full Banquette, Powered	White Vinyl	\$ 1,775	
G30DWP		G30 Café Table, Powered	White Top	\$ 471	
NPLCHP		Naples Chair, Powered	Black Vinyl	\$ 495	
NPLLOP		Naples Loveseat, Powered	Black Vinyl	\$ 645	
NPLSOP		Naples Sofa, Powered	Black Vinyl	\$ 785	
PWRUSB		Powered Table Module	Black	\$ 59	
CHRPWR		Roma Chair, Powered	White Vinyl	\$ 499	
SFAPWR		Roma Sofa, Powered	White Vinyl	\$ 799	
C1YP		Sydney Cocktail Table, Powered	Black, Brushed Steel	\$ 284	
C1WP		Sydney Cocktail Table, Powered	White, Brushed Steel	\$ 284	
VNTBLK		Ventura Bar Table, Powered	Black Top, Silver Frame	\$ 595	
VNTWHT		Ventura Bar Table, Powered	White Top, Silver Frame	\$ 595	
<i>Additional Powered Products Under Office & Product Display on Pg 2</i>					
SOFT SEATING COLLECTIONS					
CHR002		Allegro Chair	Blue Fabric	\$ 390	
SFA002		Allegro Sofa	Blue Fabric	\$ 557	
BCHWHT		Baja Chair	White Vinyl	\$ 422	
BLVWHT		Baja Loveseat	White Vinyl	\$ 618	
FAIRCW		Fairfax Chair	White Vinyl, Brushed Metal	\$ 273	
FAIRSW		Fairfax Sofa	White Vinyl, Brushed Metal	\$ 385	
HOPCH		Hopi Chair	Gray Linen	\$ 184	
HOPLV		Hopi Loveseat	Gray Linen	\$ 288	
KEYCHR		Key Largo Chair	Black, Fabric	\$ 247	
KEYLOV		Key Largo Loveseat	Black, Fabric	\$ 290	
KEYSOF		Key Largo Sofa	Black, Fabric	\$ 381	
MNCHCH		Munich Armless Chair	Gray Fabric	\$ 350	
MNCHLV		Munich Armless Loveseat	Gray Fabric	\$ 622	
MNCHCC		Munich Corner Chair	Gray Fabric	\$ 424	
MNCHSC		Munich Sectional, 3 Pc.	Gray Fabric	\$ 1,396	
NPLCHR		Naples Chair	Black Vinyl	\$ 465	
NPLLOV		Naples Loveseat	Black Vinyl	\$ 557	
NPLSOF		Naples Sofa	Black Vinyl	\$ 666	
SO2		South Beach Sectional	Platinum Suede, 3 Pieces	\$ 1,267	
SO1		South Beach Sofa	Platinum Suede	\$ 530	
TANCHR		Tangiers Chair	Beige Textured	\$ 325	
TANLOV		Tangiers Loveseat	Beige Textured	\$ 520	
TANSOF		Tangiers Sofa	Beige Textured	\$ 525	
ACCENT CHAIRS					
OCB		Key West Chair	Black	\$ 318	
LABREA		La Brea Swivel Chair	Charcoal Gray, Fabric	\$ 330	
MADGRY		Madden Arm Chair	Light Gray, Vinyl	\$ 330	
OCH		Madrid Chair	Black	\$ 514	
BCW		Madrid Chair	White	\$ 514	
SWAN		Swanson Swivel Chair	White Vinyl	\$ 286	

CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL
MEETING CHAIRS					
OCMESP		Meeting Chair	Espresso	\$ 220	
OCMTAU		Meeting Chair	Taupe Fabric	\$ 220	
OCMWHT		Meeting Chair	White Vinyl	\$ 220	
GROUP SEATING					
XC6		Altura Guest Chair	Black Crepe	\$ 246	
CS8		Berlin Chair	Black, White	\$ 98	
CS9		Berlin Chair	Red, White	\$ 98	
SC3		Brewer Chair	Onyx, Black	\$ 135	
XCHR		Christopher Chair	White Vinyl, Chrome	\$ 87	
DUET		Duet Stack Chair	Black, Chrome	\$ 55	
LMCHR		Laguna Chair	Maple, Chrome	\$ 111	
MALGRY		Malba Chair	Gray	\$ 85	
MALGRN		Malba Chair	Green	\$ 85	
SC10		Razor Armless Chair	White	\$ 67	
RSTDIN		Rustique Chair w/ arms	Gunmetal	\$ 116	
CS4		Syntax Chair	Black, Chrome	\$ 160	
CH002		Wendy Chair	Clear Acrylic	\$ 92	
ZENCHR		Zenith Chair	White, Chrome	\$ 129	
OTTOMANS					
BVLYBK		Beverly Bench Ottoman	Black Vinyl	\$ 303	
BVLYBN		Beverly Bench Ottoman	Brown Fabric	\$ 303	
BVLYGR		Beverly Bench Ottoman	Gray Fabric	\$ 303	
BVLYLN		Beverly Bench Ottoman	Linen Fabric	\$ 303	
BVLYOB		Beverly Bench Ottoman	Ocean Blue Fabric	\$ 303	
BVLYRD		Beverly Bench Ottoman	Red Fabric	\$ 303	
BVLYWH		Beverly Bench Ottoman	White Vinyl	\$ 303	
CUBL20		Edge LED Cube Ottoman	White, Plastic	\$ 145	
END01B		Endless Curved Ottoman	Black	\$ 333	
END01W		Endless Curved Ottoman	White	\$ 333	
END02B		Endless Square Ottoman	Black	\$ 285	
END02W		Endless Square Ottoman	White	\$ 285	
WHT12		Half Bench Ottoman	White Vinyl	\$ 290	
MAR010		Marche Swivel Ottoman	Blue Fabric	\$ 147	
MAR002		Marche Swivel Ottoman	Gray Fabric	\$ 147	
MAR003		Marche Swivel Ottoman	Linen Fabric	\$ 147	
MAR008		Marche Swivel Ottoman	Meadow Green	\$ 147	
MAR009		Marche Swivel Ottoman	Pear Yellow Fabric	\$ 147	
MAR007		Marche Swivel Ottoman	Plum Fabric	\$ 147	
MAR004		Marche Swivel Ottoman	Raspberry Fabric	\$ 147	
MAR005		Marche Swivel Ottoman	Red Fabric	\$ 147	
MAR006		Marche Swivel Ottoman	Rose Quartz Fabric	\$ 147	
MAR001		Marche Swivel Ottoman	White Vinyl	\$ 147	
BNQR17		Ottoman Ring	White Vinyl	\$ 1,365	
BNQ7		Quarter Curve Ottoman	White Vinyl	\$ 381	
<i>Additional Ottomans On Pg 2</i>					

Page 1 TOTAL

SHOW NAME:					BOOTH:						
CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL	CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL
OTTOMANS (continued)						BARSTOOLS					
SAL		Sally Stool/Ottoman	White	\$	74	APS08		Apex Barstool	Black Vinyl	\$	177
OTS		South Beach Wedge Ottoman	Platinum Suede	\$	252	APS12		Apex Barstool	Blue Ultra Suede	\$	177
VIB07		Vibe Cube Ottoman	Beige Vinyl	\$	108	APS59		Apex Barstool	Red Vinyl	\$	177
VIB10		Vibe Cube Ottoman	Black Vinyl	\$	108	APS75		Apex Barstool	White Vinyl	\$	177
VIB02		Vibe Cube Ottoman	Blue Vinyl	\$	108	BSS		Banana Barstool	Black, Chrome	\$	197
VIB06		Vibe Cube Ottoman	Gold/Bronze Vinyl	\$	108	BST		Banana Barstool	White, Chrome	\$	197
VIB01		Vibe Cube Ottoman	Green Vinyl	\$	108	XBAR		Christopher Barstool	White Vinyl, Chrome	\$	153
VIB08		Vibe Cube Ottoman	Orange Vinyl	\$	108	LMBAR		Laguna Barstool	Maple, Chrome	\$	140
VIB03		Vibe Cube Ottoman	Pink Vinyl	\$	108	ROLLBL		Lift Barstool	Black Vinyl	\$	170
VIB13		Vibe Cube Ottoman	Purple Vinyl	\$	108	ROLLGY		Lift Barstool	Gray Vinyl	\$	170
VIB04		Vibe Cube Ottoman	Red Vinyl	\$	108	ROLLRD		Lift Barstool	Red Vinyl	\$	170
VIB12		Vibe Cube Ottoman	Silver Vinyl	\$	108	ROLLWH		Lift Barstool	White Vinyl	\$	170
VIB11		Vibe Cube Ottoman	Steel Blue Vinyl	\$	108	BSD		Oslo Barstool	Blue	\$	209
VIB09		Vibe Cube Ottoman	White Vinyl	\$	108	BSC		Oslo Barstool	White	\$	209
VIB05		Vibe Cube Ottoman	Yellow Vinyl	\$	108	RSTSTL		Rustique Barstool	Gunmetal	\$	106
ACCENT TABLES						CONFERENCE TABLES					
ALC100		Alondra Cocktail Table	Glass, Chrome	\$	259	36ATO		Atomic 36" Round Table	Glass	\$	239
ALC200		Alondra Cocktail Table	Wood, Chrome	\$	259	42ATO		Atomic 42" Round Table	Glass	\$	239
ALE100		Alondra End Table	Glass, Chrome	\$	186	MERLIN		Merlin Multi Use Table	Gray Laminate, Black	\$	275
ALE200		Alondra End Table	Wood, Chrome	\$	186	WD3		Work Table	White Laminate, White	\$	264
AURA		Aura Round Table	White Metal	\$	115	CB8		42" Round Madison Conference Table	Gray Acajou	\$	306
ETBL		E Table	Wood	\$	142	CB1		42" Round Table	Graphite Nebula	\$	306
CUBTBL		Edge LED Cube Table	White, Plastic, Plexi Top	\$	145	CONF42		42" Round Table	White Laminate	\$	306
C1C		Geo Cocktail Table	Glass, Chrome	\$	201	CB2		6' Conference Table	Graphite Nebula	\$	366
C1FWB		Geo Cocktail Table	Wood, Black	\$	227	CT06GR		6' Table	Granite	\$	375
E1C		Geo End Table	Glass, Chrome	\$	197	CB3		8' Conference Table	Graphite Nebula	\$	432
E1FWB		Geo End Table	Wood, Black	\$	197	C508GR		8' Table	Granite	\$	432
COLI		Oliver Cocktail Table	Walnut Finish	\$	191	CT10GR		10' Table	Granite	\$	648
EOLI		Oliver End Table	Walnut Finish	\$	165	CF2		Geo Table, Rectangle	Glass, Black	\$	359
REGBEN		Regis Bench/Table	Brushed Metal	\$	229	CE2		Geo Table, Rectangle	Glass, Chrome	\$	359
REGOTT		Regis End Table	Brushed Metal	\$	164	CF1		Geo Table, Rounded Square	Glass, Black	\$	253
C1E		Silverado Cocktail Table	Glass, Chrome	\$	224	CE1		Geo Table, Rounded Square	Glass, Chrome	\$	253
E1E		Silverado End Table	Glass, Chrome	\$	205	MADC05		Madison 5' Table	Gray Acajou	\$	361
C1Y		Sydney Cocktail Table	Black, Brushed Steel	\$	225	MADC08		Madison 8' Table	Gray Acajou	\$	721
C1W		Sydney Cocktail Table	White, Brushed Steel	\$	225	MADC10		Madison 10' Table	Gray Acajou	\$	721
E1Y		Sydney End Table	Black, Brushed Steel	\$	197	EXECUTIVE CHAIRS					
E1W		Sydney End Table	White, Brushed Steel	\$	197	SY1		Altura Steno Chair	Black Crepe	\$	160
TMBTBL		Timber Table	Wood	\$	137	PROGB		Pro Executive Guest Chair	Black Vinyl	\$	201
CAFÉ TABLES W/ STANDARD BLACK BASE						COMMUNAL TABLES W/ SOLID TOPS					
ZTJ		30" Round Café Table	Graphite Nebula Top	\$	179	VNTBNP		Ventura Communal Bar Table	Black Top, Silver Frame	\$	515
ZTH		30" Round Café Table	Liquid Steel Blue Top	\$	179	VNTMNP		Ventura Communal Bar Table	Maple Top, Silver Frame	\$	515
ZTK		30" Round Café Table	Maple Top	\$	179	G30DMS		G30 Communal Café Table	Maple Top	\$	412
ZTB		30" Round Café Table	Red Top	\$	179	G30DWS		G30 Communal Café Table	White Top	\$	412
ZTG		30" Round Café Table	Silver Textured Top	\$	179	VNTWNP		Ventura Communal Bar Table	White Top, Silver Frame	\$	515
30WH29		30" Round Café Table	White Laminate Top	\$	173	COMMUNAL TABLES W/ GROMMET HOLES					
ZTA		30" Round Madison Café Table	Gray Acajou	\$	171	VNTBMW		Ventura Communal Bar Table	Maple Top, Silver Frame	\$	515
ZTN		36" Round Café Table	Graphite Nebula Top	\$	193	VNTBWW		Ventura Communal Bar Table	White Top, Silver Frame	\$	515
ZTP		36" Round Café Table	Maple Top	\$	193	G30DMW		G30 Communal Café Table	Maple Top	\$	412
ZTQ		36" Round Café Table	White Laminate Top	\$	193	G30DWW		G30 Communal Café Table	White Top	\$	412
CAFÉ TABLES W/ HYDRAULIC BASE						OFFICE & PRODUCT DISPLAY					
30GRHC		30" Round Café Table	Graphite Nebula Top	\$	244	TECH3		3 Drawer File Cabinet on Castors	Black Metal, Laminate	\$	115
30SBHC		30" Round Café Table	Liquid Steel Blue Top	\$	211	CR8		Madison Credenza	Gray Acajou	\$	397
30MTHC		30" Round Café Table	Maple Top	\$	244	JD8		Madison Executive Desk	Gray Acajou	\$	455
30BRHC		30" Round Café Table	Red Top	\$	244	TECH		Tech Desk, Powered	Black Metal, Laminate	\$	363
30STHC		30" Round Café Table	Silver Textured Top	\$	244	TECH3B		Tech Desk, Powered w/ 3 Drawer File Cabinet	Black Metal, Laminate	\$	444
30WHHC		30" Round Café Table	White Laminate Top	\$	244	BC8		Madison Bookcase	Gray Acajou	\$	339
30MAHC		30" Round Madison Café Table	Gray Acajou	\$	232	PSHCCS		Posh Shelving	Chrome, Acrylic	\$	387
36GRHC		36" Round Café Table	Graphite Nebula Top	\$	262	PDL36B		Powered Locking Pedestal, 36"	Black	\$	401
36MTHC		36" Round Café Table	Maple Top	\$	262	PDL36W		Powered Locking Pedestal, 36"	White	\$	401
36WTHC		36" Round Café Table	White Laminate Top	\$	262	PDL42B		Powered Locking Pedestal, 42"	Black	\$	477
BAR TABLES						LAMPS					
RSTSQT		Rustique Square Metal Bar Table	Gunmetal	\$	206	LA15		Mason Floor Lamp	Brushed Silver	\$	175
BAR TABLES W/ STANDARD BLACK BASE						MOBILE TABLE STANDS					
VTJ		30" Round Bar Table	Graphite Nebula Top	\$	196	LA14		Mason Table Lamp	Brushed Silver	\$	114
VTH		30" Round Bar Table	Liquid Steel Blue Top	\$	196	REFRIGERATORS					
VTK		30" Round Bar Table	Maple Top	\$	196	R1R		Refrigerator, Large	White, 14.0 cubic feet	\$	692
VTB		30" Round Bar Table	Red Top	\$	196	R1Q		Refrigerator, Small	White, 4.0 cubic feet	\$	243
VTG		30" Round Bar Table	Silver Textured Top	\$	196	BARS					
30WH42		30" Round Bar Table	White Laminate Top	\$	191	BR1		Martini Bar	Gray Metal, Frosted Glass Top	\$	1,041
VTA		30" Round Madison Bar Table	Gray Acajou	\$	212	BRC		Martini Bar Circle	3 Martini Bars	\$	2,998
VTN		36" Round Bar Table	Graphite Nebula Top	\$	212						
VTP		36" Round Bar Table	Maple Top	\$	212						
VTW		36" Round Bar Table	White Laminate Top	\$	212						
BAR TABLES W/ HYDRAULIC BASE											
30GRHB		30" Round Bar Table	Graphite Nebula Top	\$	244						
30SBHB		30" Round Bar Table	Liquid Steel Blue Top	\$	211						
30MTHB		30" Round Bar Table	Maple Top	\$	244						
30BRHB		30" Round Bar Table	Red Top	\$	244						
30STHB		30" Round Bar Table	Silver Textured Top	\$	244						
30WHHB		30" Round Bar Table	White Laminate Top	\$	244						
30MAHB		30" Round Madison Bar Table	Gray Acajou	\$	232						
36GRHB		36" Round Bar Table	Graphite Nebula Top	\$	262						
36MTHB		36" Round Bar Table	Maple Top	\$	262						
36WTHB		36" Round Bar Table	White Laminate Top	\$	262						