

EXHIBITOR CHECK LIST

Rock 'n' Roll San Jose Health & Fitness Expo

CHECKLIST	RETURN BY	PENALTY	RETURN TO
Booth Payment in Full	A.S.A.P.	Required to exhibit	Competitor Group, Inc.
Certificate of Insurance <i>Exhibitor agrees to maintain Comprehensive Liability Insurance with coverage of at least one million dollars (\$1,000,000.00) and to name Competitor Group, Inc. as an additional insured to the policy.</i>	6-Oct	Required to exhibit	Competitor Group, Inc. Max Little (mlittle@competitorgroup.com)
Internet Service	22-Sep	Loss of pre-show discount	SJCC
F & B Sampling		Unable to sample food/beverage	Ask Max For Details
Electric Service	16-Sep	Loss of pre-show discount	Xpert
Optional Furniture & Accessories	15-Sep	Loss of pre-show discount	Xpert
Xpert Labor Orders	15-Sep	Loss of pre-show discount	Xpert
Booth Cleaning & Porter Service <i>Porter Service is required to sample food or beverages, and for companies generating large amounts of trash</i>	15-Sep	Loss of pre-show discount	Xpert
Expo Freight Arrival Schedule: <i>Freight Shipped to Warehouse</i> <i>Freight Shipped to Show</i> <i>Returning Freight</i>	25-Sep 5-Oct 6-Oct	Late to warehouse fee Returned to shipper Lost décor/merchandise	Xpert or your own shipper
Exhibitor Agreement (Contract)	10/5/2017	Required to exhibit	Signed at Expo <i>Advance copy available on request.</i>